

Form CJ-9A


**DEATHS IN CUSTODY—2011  
ANNUAL SUMMARY ON INMATES  
UNDER JAIL JURISDICTION**
**U.S. DEPARTMENT OF JUSTICE  
BUREAU OF JUSTICE STATISTICS  
AND ACTING AS COLLECTION AGENT:  
RTI INTERNATIONAL**
**DATA SUPPLIED BY:**Name **TERRY CEDERHOLM**Title **CAPTAIN**Official Address **1200 Champagne St.**Telephone **985 276-1024**City **Covington**FAX **985 276-1027**State **LA** Zip **70433**E-mail **terrycederholm@stps.com***Please correct any error in name or mailing address***General Information**

- There are several ways to submit a death report:

**ONLINE:** Complete this form online at: <https://bjsdcrp.rti.org>**MAIL:** RTI International, Attn: Kim Aspinwall**E-MAIL:** [bjsdcrp@rti.org](mailto:bjsdcrp@rti.org)

Project Number: 0212335.001.302.200

**FAX (TOLL-FREE):** 1-866-800-9179

3040 Cornwallis Road, PO Box 12194

Research Triangle Park, NC 27709-2194

- Please return your completed form within 30 days of receipt. You may complete this form **ONLINE** or complete the hardcopy form and return by **FAX** or **MAIL**.
- If you need assistance, call Kim Aspinwall of RTI International toll-free at 1-800-344-1387 or [bjsdcrp@rti.org](mailto:bjsdcrp@rti.org).

**What facilities are included in this data collection?****INCLUDE:**

- Confinement facilities usually administered by a local law enforcement agency, intended for adults but sometimes holding juveniles;
- All jails and city/county correctional centers that hold inmates beyond arraignment. Report data on all inmates, including those held in separate holding or lockup areas within your facility;
- Special jail facilities (e.g., medical/treatment/release centers, halfway houses, and work farms);
- Inmates held for other jurisdictions, including federal authorities, state prison authorities and other local jail jurisdictions.

**EXCLUDE:**

- Facilities that are exclusively used as temporary holding or lockup facilities from which inmates are usually transferred within 72 hours and not held beyond arraignment;
- Privately operated jails and facilities operated by two or more jurisdictions (i.e., multi-jurisdictional facilities; these jails will be contacted directly for data on deaths in their custody);
- Deaths of persons in the process of arrest by your agency if they have not yet been booked into your jail facility. Arrest-related deaths should be reported using a CJ-11A form.

**BURDEN STATEMENT**

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. The burden of this collection is estimated to average 5 minutes per response for jurisdictions reporting zero deaths and 30 minutes per each reported death, including reviewing instructions, searching existing data sources, gathering necessary data, and completing and reviewing this form. Send comments regarding this burden estimate or any aspect of this survey, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. Do not send your completed form to this address.

## INMATE COUNTS AND DEATHS

### INSTRUCTIONS FOR COMPLETION

**IF YOUR JURISDICTION DID NOT HAVE A DEATH IN CALENDAR YEAR 2011:**

- Simply complete this form and return it to RTI International. The address is located on the front page of this document. Once you complete EVERY question below, your submission will be complete for 2011.

**IF YOUR JURISDICTION DID HAVE ONE OR MORE DEATHS IN CALENDAR YEAR 2011:**

- Please ensure that you have completed a CJ-9 (individual death report) form for each death reported below.
- If you need additional CJ-9 forms, please go to the DCRP Web site (<https://bisdcpr.rti.org>), call 1-800-344-1387, or send an e-mail to [bisdcpr@rti.org](mailto:bisdcpr@rti.org).

**1. How many persons under the supervision of your jail jurisdiction were...**

**1a. CONFINED in your jail facilities on December 31, 2011?**

**INCLUDE:**

- ✓ persons on transfer to treatment facilities but who remain under your jurisdiction
- ✓ persons out to court while under your jurisdiction
- ✓ persons held for other jurisdictions

**EXCLUDE**

- X persons housed in facilities operated by two or more jurisdictions or those held in privately operated jails
- X inmates who are AWOL, escaped, or on long-term transfer to other jurisdictions
- X all persons in nonresidential community-based programs run by your jails (e.g., electronic monitoring, house arrest, community service, day reporting, work programs)

When exact numeric answers are not available, provide estimates and mark (E) the box beside each figure.

Inmates on December 31, 2011

938	Male	<input type="checkbox"/> Estimate
66	Female	<input type="checkbox"/> Estimate

**1b. ADMITTED to your jail facilities during 2011?**

**INCLUDE**

- ✓ new admissions only (i.e., persons officially booked into and housed in your facilities by formal legal document and by the authority of the courts or some other official agency)
- ✓ repeat offenders booked on new charges

**EXCLUDE**

- X returns from escape, work release, medical appointments/treatment facilities, bail, and court appearances

New ANNUAL admissions during 2011

7000	Male	<input checked="" type="checkbox"/> Estimate
2000	Female	<input checked="" type="checkbox"/> Estimate

**2. Between January 1, 2011, and December 31, 2011, what was the average daily population of all jail confinement facilities operated by your jurisdiction?**

To calculate the average daily population, add the number of persons for each day during the period January 1, 2011, through December 31, 2011, and divide the result by 365.

If daily counts are not available, estimate the average daily population by adding the number of persons held on the same day of each month and divide the result by 12.

If average daily population cannot be calculated as directed above, then estimate the typical number of persons held in your jail confinement facilities each day.

When exact numeric answers are not available, provide estimates and mark (E) the box beside each figure.

Average daily population

998	Male	<input type="checkbox"/> Estimate
66	Female	<input type="checkbox"/> Estimate

**3. Between January 1, 2011, and December 31, 2011, how many persons died while under the supervision of your jail jurisdiction?**

**INCLUDE:**

- ✓ deaths of ALL persons CONFINED in your jail facilities; or UNDER YOUR JURISDICTION but out to court or in special facilities (e.g., hospitals, halfway houses, work farms, and medical/treatment/release centers); or WHILE IN TRANSIT to or from your facilities while under your jurisdiction.

Number of inmate deaths

0	Male	<input type="checkbox"/> Estimate
0	Female	<input type="checkbox"/> Estimate

**NOTE: BEFORE COMPLETING THIS FORM, PLEASE BE SURE THAT THERE ARE ENTRIES FOR ALL RESPONSE BOXES. FOR EXAMPLE, IF YOU HAVE ZERO FEMALE DEATHS IN QUESTION 3, PLEASE ENTER 0 IN THE BOX RATHER THAN LEAVING IT EMPTY.**