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Department of Public Safety & Corrections
State of Louisiana

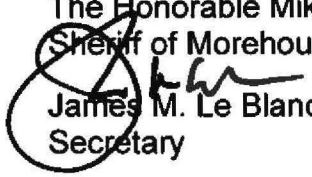
JOHN BEL EDWARDS
GOVERNOR



JAMES M. LE BLANC
SECRETARY

MEMORANDUM

TO: The Honorable Mike Tubbs
Sheriff of Morehouse Parish

FROM: 
James M. Le Blanc
Secretary

DATE: January 7, 2022

RE: Morehouse Parish Jail/Annex

Please see the attached monitoring report regarding the Basic Jail Guidelines (BJG) annual inspection.

Thank you for your support of the BJG process.

JML/mls

Attachment

c: Mike Ranatza, Executive Director, Louisiana Sheriffs' Association
Quinten Douglas, Warden, Morehouse Parish Detention Center
Seth Smith, Chief of Operations
Jerry Goodwin, Warden
Tyrone Mays, BJG Team Leader



03/24/2021

BJG MONITORING REPORT
(Annual, Semi-Annual, Quarterly, Monthly or Recert with Waiver)

FACILITY NAME: Morehouse Parish Jail/Annex
BJG MONITORS: Asst. Warden Tyrone Mays, BJB Team Leader; Lt. Col. Roderick Malcolm
TYPE OF INSPECTION: Annual
FACILITY STAFF: Chief Isaac Brown; Warden Quinten Douglas
BJG INSPECTION DATE: June 16, 2021
PREVIOUS BJB INSPECTION DATE: February 5, 2020
OPERATIONAL CAPACITY: 194 in Parish Jail; 70 in Annex
COUNT ON DAY OF VISIT: 173 in Parish Jail; 43 in Annex

CONCERNS OR ISSUES FROM THE PREVIOUS BJB MONITORING INSPECTION:

	# MALE	# FEMALE	TOTAL
Number of DOC Offenders	58	12	70
Number of Local Offenders	78	9	87
Number of Out of State Offenders	0	0	0
Number of Federal Offenders	0	0	0
Number of ICE Detainees	0	0	0
TOTAL	136	21	157

of DOC Offenders that are:

Single Bunked	0
Double Bunked	64
Triple Bunked	0
Total	64

of DOC Offenders that are in restricted housing:

Single Bunked	0
Double Bunked	0
Triple Bunked	0
Total	0

Assaults (Please list monthly since the previous BJJ monitoring visit.)

Month/Year	Off/Off	Off/Off w/sig inj	Offender/Staff	Off/Staff w/sig inj
January 2020	1	0	0	0
February 2020	0	0	0	0
March 2020	0	0	0	0
April 2020	0	0	0	0
May 2020	0	0	0	0
June 2020	1	0	0	0
July 2020	2	0	0	0
August 2020	1	0	0	0
September 2020	2	0	0	0
October 2020	2	0	0	0
November 2020	1	0	2	0
December 2020	1	1	0	0

Seizure Findings (Please list monthly since the previous BJJ monitoring visit.)

Month/Year	Illicit Substance	Alcohol	Weapon	Cell Phone	Other
January 2020	2	0	0	0	0
February 2020	0	0	0	0	0
March 2020	0	0	0	0	0
April 2020	1	0	1	1	0
May 2020	1	0	0	1	0
June 2020	3	0	0	3	0
July 2020	2	0	2	2	2
August 2020	2	0	1	2	1
September 2020	0	0	1	1	1
October 2020	0	0	2	2	0
November 2020	0	0	3	2	4
December 2020	0	0	0	0	5

GENERAL APPEARANCE/CLEANLINESS/COMMENTS OF THE FACILITY:**Living Area:**

The living areas were found to be clean and orderly throughout the facility.

Dorms:

The dorms were found to be clean and free of unnecessary clutter, with personal property stored in each offender's assigned storage locker. Bulletin boards in each dorm displayed information regarding visitation procedures, the weekly menu, facility policies and the DPS&C Rulebook, as well as PREA posters.

Cell Block:

The cells were clean and property was stored properly. During the visit the team spoke with offenders housed in the cellblock and no negative comments, or concerns were noted regarding the facility, or their place of confinement.

Culinary/Dining:

Each meal is prepared at the Annex and transported to the Morehouse Parish Jail. The latest Retail Food Inspection reported dated 5/27/2021 noted one violation – 3-Compartment sink faucet leaks. The violation was corrected on 6/9/2021 with work order attached showing correction. Offenders assigned to Culinary/Dining receive a pre-assessment screening by medical before reassignment to this detail. Offenders voiced no complaints regarding the quality/quantity of food.

Bathrooms:

All bathrooms were found to be clean and clutter free. The lavatories and basins were found to be in good working order.

Yard Areas:

The recreation area was found to be clean and clutter free. Offenders are allowed daily exercise which was reflected in the dorm log.

Maintenance:

There is no maintenance department on-site. Tools are maintained at the Morehouse Parish Sheriff's office and work orders are coordinated through their department.

REVIEW AND COMMENT ON THE FOLLOWING BASIC JAIL GUIDELINES: *(Compliant or Non-Compliant)*

I-A-001 Safety/Sanitation/Inspections – Compliant
Logbook documentation reflects that periodic inspections are conducted. Last inspection by the Fire Marshall was on 6/13/2019 for the Jail and 10/21/2019 for the Annex. Last DHH Incarceration Inspection was on 5/26/2021 at the Jail and 5/27/2021 at the Annex. Last DHH Retail Food Inspection was on 5/27/2021 for the Annex.

I-C-001 Emergency Plan – Compliant
The facility has an approved emergency plan in place. Documentation reflects that all staff has been trained on emergency procedures.

II-A-007 Counts - Compliant

- How many formal counts are conducted each shift?
Day shift – 6 Night shift – 6
- How many counts are conducted each day? **12**

Stick outs are counts that are conducted in areas other than housing units, such as food services and other areas of normally authorized locations. When conducting and submitting the counts, employees are to actually see the offender before turning in these counts.

- How does the facility accomplish this?
Staff conducts visual counts according to policy.
- Does this process insure accountability and safe/secure operation of the facility?
Yes.

II-A-008 Offender Population Management System – Compliant
A policy and procedure is in place for offender case management. Offender files are transferred with the offender to local or DPS&C facility. Documentation is forwarded to Pre-Class Coordinator in a timely manner.

II-A-010 Admissions – Compliant
All required admission forms are completed and on file.

II-A-012 Classification System
Does this facility have any trustees that work outside the secure perimeter? **(Yes or No)**
If yes,

- What is their classification process to determine who is eligible for trustee status?
The Annex houses offenders that work outside the secure perimeter. Offenders are screened by classification, security and the Warden to ensure an objective classification process is used as required by the guidelines.
- Does their classification process meet DPS&C, Corrections Services' criteria? **Yes**
The facility classification process uses the same as DPS&C.

II-A-018 Offender Drug Testing *(Please list monthly since the previous BJJ monitoring visit.)*

Month/Year	# DOC Tested	Total DOC Pop	% Tested	# Positive
January 2020	18	105	17%	1
February 2020	10	109	9%	0
March 2020	17	102	17%	0
April 2020	17	100	17%	0

May 2020	15	128	12%	0
June 2020	17	131	13%	0
July 2020	18	135	13%	0
August 2020	18	133	14%	0
September 2020	19	113	17%	0
October 2020	19	106	18%	0
November 2020	16	107	15%	0
December 2020	19	94	20%	0

- II-A-019 Offender Transfers - Compliant**
Policy and procedures are in place and documentation reflects practice is being followed.
- II-A-020 Frequency of Cell Checks - Compliant**
Policy and procedures are in place and logs are on file to reflect cell checks.
- II-B-002-1 Use of Restraints for Pregnant Offenders – Compliant**
Policy and procedures are in place and logs reflects the use of restraints.
- II-C-001 Procedures for Searches – Compliant**
Policy and procedures in effect and logs are maintained for all searches and detection of contraband.
- II-D-001 Key, Tool and Utensil Control – Compliant**
A review of procedures of their key accountability revealed a correct accountability system in place. Culinary tools were inventoried with a checkout system in place with no discrepancies noted.
- III-A-001 Rules and Discipline - Compliant**
- *Does the facility's offender orientation include the application process for applying for restoration of good time? Yes*
 - *What is their restoration of good time application process for the offender population? Offender submits the form to Chief Brown to review. Chief Brown then forwards it to DWCC.*
 - *Does their restoration of good time application process meet DPS&C, Corrections Services' criteria? Yes*
- IV-C-001 Access to Care/Clinical Services (Does the facility charge a co-payment? If so, approved by DPS&C?)**
Compliant – The facility charges a co-payment of \$5 which was approved by DPS&C. Offenders are advised of how to obtain medical services.
- IV-C-006-1 Pregnancy Management – Compliant**
A written policy and procedures is in place.
- IV-C-008 Annual TB Testing – Compliant**
Annual TB testing for offenders is conducted at no cost to the offender. TB testing is reviewed by medical staff upon initial screening for compliance.
- IV-C-012 Access to Sick Call – Compliant**
Offenders have access to sick call three times per week. A sick call slip is filled out by the offender forwarded to medical staff. Sick call is conducted at 8:00 am.

IV-C-013 Infirmiry Care – Compliant
Provision are made for the medical staff to be on 24hr call as an infirmiry is not provided on-site. Facility utilizes Morehouse General and Ocshner-Health Monroe. Offenders are transferred to DOC if extensive medical care is warranted.

IV-C-013-1 Medical Releases (Medical Parole, Medical Treatment Furlough, Compassionate Release) Compliant – Written policy and procedure is in place. No medical release at Jail or Annex.

IV-C-014 Suicide Prevention and Intervention – Compliant
A written suicide prevention/intervention policy is on file which was approved by Dr. James Smith. Training is conducted annually. Facility is utilizing appropriate management orders and suicide watch log sheet.

IV-C-016 Notification – Compliant
A written policy and procedures are in place.

IV-D-004 Confidentiality of Health Information – Compliant
Medical files are maintained separately from their confinement files. A completed refusal to accept medical care and consent to release information form are on file.

IV-E-001 Alleged and Substantiated Sexual Assaults - Compliant

- *Is this facility required to be PREA compliant due to contract language? No*
- *Is this facility PREA compliant? Yes*
If yes, date compliance received: N/A
- *If this facility is required to be PREA compliant due to contract language, and has not done so, what is their plan of action for compliance? N/A*

V-A-003 Programs and Services - Compliant

- **List all Certified Treatment Programs (Attached Form B-04-003-B)**
None
- **List all other Offender Programs**
Religious Programs
AA/NA

V-A-003-1 Educational Programming
A written policy and procedures are in place.

GED Program

Number of GED Slots	<u>0</u>
Number of Participants	<u>0</u>
YTD Number of Completions	<u>0</u>

V-B-001 Releasing Offenders – Compliant
The personal property of offenders is returned with a form of ID, available community resources and a five-day supply of current medication.

- V-B-010 Proposed Expansions – Compliant**
There are no proposed expansions at this time.
- V-C-001 Substance Abuse Programs – Compliant**
An AA/NA class is conducted once per week. (Do to COVID pandemic class is discontinued at this time).
- V-C-002 Reentry Programs (Are offenders releasing with two valid forms of identification?)**
Compliant – Offenders are releasing with two forms of identification upon release.
- V-C-004 Parole Board Procedures - Compliant**
A written policy and procedures is in place. Documentation on file showing facility Warden or designee presence at parole board.
- VI-B-002 Grievance Process - Compliant**
- *Does grievance process include two levels or review? Yes*
 - *Who are the designees at each level? Assistance Warden, Warden*
 - *What is the specified time period for response at each level? 1st Level – 40 days and 2nd Level – 20 days*
- VII-A-002 Weapons Training – Compliant**
All corrections staff members receive initial and annual weapons training and chemical agent training. Training conducted by Sergeant Jerry Deville.
- VII-B-008 Monthly Reporting – Compliant**
Monthly reports are submitted in a timely manner with no significant reporting issues noted.

STAFF COMMENTS/MORALE/GENERAL OBSERVATIONS:

Staff morale was deemed as good. The team spoke with staff throughout the facility and staff seemed to work well together. Staff was knowledgeable of their job duties and aware of emergency procedures.

OFFENDER COMMENTS/MORALE/QUALITY OF LIFE:

Offender morale and quality of life is deemed as good. The team spoke with several offenders and no negative comments regarding the facility or staff were noted. Offender were aware of how to submit a grievance and make sick call.

RECOMMENDATION:

Based on the walk-through of the facility and the review of the BJJ files, it is recommended that the Morehouse Parish Jail & Annex remain on Annual Monitoring.



John Bel Edwards
GOVERNOR

Office of State Fire Marshal

8181 Independence Blvd. Baton Rouge, LA 70806
(225) 925-4911 (800) 256-5452 Fax (225) 925-4241



H. "Butch" Browning
FIRE MARSHAL

Inspection Report

Report # CB-21-016300-2

Deficient/Cautionary Codes cited.

Location Information			
Inspection Type	Compliance Building Inspection	Inspection Date	9/16/2021 3:55:10 PM
Structure ID	94000	No. of Buildings	1
Capacity	194	Facility Code	J167
		Year Built	1998
		Construction Type	Type IIB / (000)
Building/Trade Name		Address	
MOREHOUSE PARISH JAIL		250 EAST WALNUT, BASTROP, LA 71220	

Owner Information			
Owner Type	Name	Contact Phone	Contact Email
Municipal Project	MOREHOUSE PARISH POLICE JURY	(318) 281-4141	QDOUGLAS@MPSO.NET
Address			
117 NORTH FRANKLIN STREET, BASTROP, LA 71220			

Tenant Information			
Name	Suite Number	Floor Number	Square Footage

Occupancy Details	
Occupancy Type	Details
Institutional	INSTITUTIONAL BUILDING TYPE: GROUP I-3 (DETENTION/CORRECTION); DETENTION/CORRECTION FACILITY TYPE: CONDITION 5

Deficient and Cautionary Items		
Description	Code Status	Correction Date
NFPA 72 14.2.2.2 System deficiencies shall be corrected. Currently, the fire alarm system is showing trouble codes and shall be inspected by a Louisiana licensed contractor.	DEFICIENT	10/18/2021
NFPA 13 27.1* General. A sprinkler system installed in accordance with this standard shall be properly inspected, tested, and maintained by the property owner or their authorized representative in accordance with NFPA 25 to provide at least the same level of performance and protection as designed. Currently, the sprinkler system is due for an annual inspection. Also, a sprinkler head was covered up by inmates with a paper napkin in dorm 1 on the northeast corner. After removing the napkin, the head looked as if it has been leaking.	DEFICIENT	10/18/2021

Comments
PLEASE CORRECT CITED DEFICIENCIES ON THIS REPORT.

Inspector Information		
Name: Jeremy Defee	Badge Number: 707	Inspector Signature:

Person to whom requirements were explained		
Name:	Title:	Signature:

For questions regarding the contents of this report, please call:



**STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH**

**Detention or Incarceration
Notice of Violations**

Routine/Renewal

Permit Number 34-03-224	Permit Name Morehouse Parish Jail-224	
Name of Establishment Morehouse Parish Jail-224	Owner Name	
Address 250 E Walnut ST Bastrop, LA 71220	Date 05/26/2021	Time 09:00 AM

LAC TITLE 51 PART XVIII

NON-CRITICAL ITEMS: These items should be corrected by the next regular inspection or according to the compliance schedule (see below) established by this office.

Category	Code Reference	Description of Violations
Approved Bathing Facilities	101	24 - There is chipped tile in the shower area. Dorms one and two [Repeat]

Comments:

Report emailed to Warden Douglas

Number Licensed For	Number in Attendance	License Anniversary
	207	05/31/2021
Sanitarian Name/Print Jonathan Eagles	Phone # 318-283-0806	Sanitarian Signature
		R.S. # 2083

The above mentioned violations were called to my attention and were explained to me in detail. I hereby agree to

Correct Critical Violations by

Correct Non-Critical Violations by

Signature of Recipient

Name/Title

Warden Quentin Douglas



**STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH**

**Detention or Incarceration
Notice of Violations**

Routine/Renewal

Permit Number 34-04-224	Permit Name Morehouse Parish Jail Annex-224		
Name of Establishment Morehouse Parish Jail Annex-224		Owner Name	
Address 4729 Eugene Ware BLVD Bastrop, LA 71220	Date 05/27/2021	Time 09:20 AM	

LAC TITLE 51 PART XVIII

Comments:

REPORT EMAILED TO WARDEN
ZERO VIOLATIONS NOTED

Number Licensed For 70	Number in Attendance 28	License Anniversary 05/31/2021
Sanitarian Name/Print Jonathan Eagles	Phone # 318-283-0806	Sanitarian Signature <i>Jonathan Eagles</i>
		R.S. # 2083

The above mentioned violations were called to my attention and were explained to me in detail. I hereby agree to

Correct Critical Violations by

Correct Non-Critical Violations by

Signature of Recipient

Name/Title
WARDEN QUENTIN DOUGLAS

[Signature]



STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH

Retail Food
Notice of Violations

Routine/Renewal

Permit Number 34-0001132-1	Permit Name MOREHOUSE PARISH JAIL ANNEX RESTAURANT		
Name of Establishment MOREHOUSE PARISH JAIL ANNEX		Owner Name MOREHOUSE PARISH JAIL	
Address 4729 EUGENE WARE BLVD BASTROP, LA 71220		Date 05/27/2021	Time 09:00 AM

LAC TITLE 51 PART XXIII

NON-CRITICAL ITEMS: These items should be corrected by the next regular inspection or according to the compliance schedule (see below) established by this office.		
Category	Code Reference	Description of Violations
STRUCTURAL/DESIGN/MAINTENANCE/PLUMBING	3101	102 - 3101 - Plumbing is not maintained. 3-COMPARTMENT SINK FAUCET LEAKS

Comments:

REPORT EMAILED TO WARDEN

NOTICE RS 40:31.38 (ACT 66)

RS 40:31.38 (ACT 66) authorizes the Louisiana Department of Health to charge a fee of \$150 to any permitted food establishment that fails to correct the necessary sanitary code violations to be in compliance at the time of its follow up inspection (1st re-inspection). Re-inspections are required when there are five or more uncorrected non-critical violations and/or one or more uncorrected critical violations remaining at the conclusion of an inspection. The fee is only charged if the necessary violations are not corrected before the 2nd re-inspection and other subsequent re-inspections. Establishments can avoid this fee if the violations noted on the routine inspection report are corrected by, or during, the follow up inspection. If a fee is assessed, the \$150 fee is payable within 30 days' notice, and failure to pay shall result in revocation of the permit.

Sanitarian Name/Print Jonathan Eagles	Phone # 318-283-0806	Sanitarian Signature 	R.S. # 2083
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The above mentioned violations were called to my attention and were explained to me in detail. I hereby agree to

Correct Critical Violations by

Correct Non-Critical Violations by

Name/Title
WARDEN QUENTIN DOUGLAS

Signature of Recipient



