

Department of Public Safety & Corrections
State of Louisiana

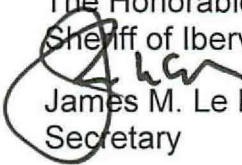
JOHN BEL EDWARDS
Governor



JAMES M. LE BLANC
Secretary

MEMORANDUM

TO: The Honorable Brett Stassi
Sheriff of Iberville Parish

FROM:  James M. Le Blanc
Secretary

DATE: January 31, 2022

RE: "Basic Jail Guidelines" Monitoring Report

Please see the attached monitoring report regarding the Basic Jail Guidelines (BJG) annual inspection with waiver. We would also like to encourage full compliance with BJJ III-A-001 "*Rules and Discipline*"

Thank you for your support of the BJJ process.

JML/mls

Attachment

c: Mike Ranatza, Executive Director, Louisiana Sheriffs' Association
Joseph "Pete" Edwards, Warden, Iberville Parish Jail
Seth Smith, Chief of Operations
Marcus Myers, Warden
Jennifer Morgan, BJJ Team Leader



03/24/2021

BJG MONITORING REPORT
(Annual, Semi-Annual, Quarterly, Monthly or Recert with Waiver)

FACILITY NAME: Iberville Parish Jail
BJG MONITORS: Jennifer Morgan, BJJ Team Leader
TYPE OF INSPECTION: Annual (**Waiver**)
FACILITY STAFF: Pete Edwards, Warden
BJG INSPECTION DATE: April 20, 2021
PREVIOUS BJJ INSPECTION DATE: March 12, 2020
OPERATIONAL CAPACITY: 119
COUNT ON DAY OF VISIT: 97

CONCERNS OR ISSUES FROM THE PREVIOUS BJJ MONITORING INSPECTION:

None

	# MALE	# FEMALE	TOTAL
Number of DOC Offenders	7	0	7
Number of Local Offenders	82	8	90
Number of Out of State Offenders	0	0	0
Number of Federal Offenders	0	0	0
Number of ICE Detainees	0	0	0
TOTAL	89	8	97

of DOC Offenders that are:

Single Bunked 0
Double Bunked 7
Triple Bunked 0
Total 7

of DOC Offenders that are in restricted housing:

Single Bunked 0
Double Bunked 0
Triple Bunked 0
Total 0

Assaults (Please list monthly since the previous BJG monitoring visit.)

Month/Year	Off/Off	Off/Off w/sig inj	Offender/Staff	Off/Staff w/sig inj
APRIL 2020	0	0	0	0
MAY 2020	0	0	0	0
JUNE 2020	0	0	0	0
JULY 2020	0	0	0	0
AUGUST 2020	0	0	0	0
SEPTEMBER 2020	0	0	0	0
OCTOBER 2020	0	0	0	0
NOVEMBER 2020	0	0	0	0
DECEMBER 2020	0	0	0	0
JANUARY 2021	0	0	0	0
FEBRUARY 2021	0	0	0	0
MARCH 2021	0	0	0	0

Seizure Findings (Please list monthly since the previous BJG monitoring visit.)

Month/Year	Illicit Substance	Alcohol	Weapon	Cell Phone	Other
APRIL 2020	0	0	0	0	0
MAY 2020	0	0	0	0	0
JUNE 2020	0	0	0	0	0
JULY 2020	0	0	0	0	0
AUGUST 2020	0	0	0	0	0
SEPTEMBER 2020	0	0	0	0	0
OCTOBER 2020	0	0	0	0	0
NOVEMBER 2020	0	0	0	0	0
DECEMBER 2020	0	0	0	0	0
JANUARY 2021	0	0	0	0	0
FEBRUARY 2021	0	0	0	0	0
MARCH 2021	0	0	0	0	0

GENERAL APPEARANCE/CLEANLINESS/COMMENTS OF THE FACILITY:

Living Area:

All living areas were neat and clean at the time of inspection. All offender personnel property was stored in a neat and proper manner. The living areas are cleaned on a daily basis by the offender population.

Dorms: N/A

Cell Block:

All offenders live in a cell block setting. Offenders spoken with voiced no complaints or concerns with the facility. The living areas were neat and clean at the time of inspection.

Culinary/Dining:

The kitchen was clean at the time of inspection. Keys are maintained by facility staff. The facility uses a tool shadow board, sign-in/out sheets, and inventory for all kitchen tools. Temperature logs are kept for cooler and freezer.

Bathrooms:

Bathrooms are part of the living area and were neat and clean in appearance at the time of inspection.

Yard Areas:

Recreational yards are fenced in and monitored by an officer in a small tower located on the yard. Offenders are offered recreation three times per week.

Maintenance:

Maintenance is performed by the Iberville Parish Council.

REVIEW AND COMMENT ON THE FOLLOWING BASIC JAIL GUIDELINES: *(Compliant or Non-Compliant)*

- I-A-001 Safety/Sanitation/Inspections – Compliant**
FM report dated 5/13/19 is the most current report and showed no deficiencies.
DHH inspection report dated 03/12/20 – There were no deficiencies noted.
Retail Food inspection report dated 03/12/20 – There were no deficiencies noted.
The FM and DHH have not been back to the facility since these visits due to COVID.
- I-C-001 Emergency Plan – Compliant**
Emergency plan submitted to headquarters.
- II-A-007 Counts – Compliant**
- *How many formal counts are conducted each shift? Four*
 - *How many counts are conducted each day? Eight*
- Stick outs are counts that are conducted in areas other than housing units, such as food services and other areas of normally authorized locations. When conducting and submitting the counts, employees are to actually see the offender before turning in these counts.***
- *How does the facility accomplish this? Any stick outs are turned in by officer taking offenders from the compound. In accordance with policy.*
 - *Does this process insure accountability and safe/secure operation of the facility? yes*
- II-A-008 Offender Population Management System – Compliant**
The facility maintains files on all DOC offenders that are housed at the facility. All documentation as deemed relevant by the guideline was present at time of inspection. The facility has a computer system that shows information on each offender such as a photo, detainer, information, victim notification information, location of the offender and current count.
- II-A-010 Admissions – Compliant**
Facility adheres to the guidelines as written. Policy is in place and offenders are reviewed upon intake for proper placement. The Warden makes the final decision.
- II-A-012 Classification System – Compliant**
Does this facility have any trustees that work outside the secure perimeter? No
If yes,
- *What is their classification process to determine who is eligible for trustee status? At the time of inspection, the facility did not have any offenders that work outside the secure perimeter. However, if an offender is assigned to work outside the secure perimeter it will go through a three-member board with the Warden making the final decision.*
 - *Does their classification process meet DPS&C, Corrections Services' criteria? Yes*

II-A-018 Offender Drug Testing (Please list monthly since the previous BJJ monitoring visit.)

Month/Year	# DOC Tested	Total DOC Pop	% Tested	# Positive
APRIL 2020	2	3	66	0
MAY 2020	4	8	50	0
JUNE 2020	4	10	40	0
JULY 2020	5	21	24	0
AUGUST 2020	5	12	42	0
SEPTEMBER 2020	5	8	62	0
OCTOBER 2020	3	6	50	0
NOVEMBER 2020	5	11	45	0
DECEMBER 2020	3	6	50	0
JANUARY 2021	3	8	37	0
FEBRUARY 2021	2	4	50	0
MARCH 2021	3	6	50	0

II-A-019 Offender Transfers– Compliant
 The facility rarely transfers offenders. However, when offenders are transferred OAS is notified and will advise the facility where to transfer the offender to.

II-A-020 Frequency of Cell Checks – Compliant
 Hourly

II-B-002-1 Use of Restraints for Pregnant Offenders – Compliant
 There is a policy in place regarding restraints on pregnant offenders.

II-C-001 Procedures for Searches – Compliant
 Random searches are performed by staff at the facility. These searches are documented within the facility as well as the monthly report.

II-D-001 Key, Tool and Utensil Control – Compliant
 Keys are maintained by facility staff. All tools are maintained by the Iberville Parish Council. All utensils are maintained in the kitchen by using a tool shadow board, sign-in/out sheets, and tool inventory.

III-A-001 Rules and Discipline – Non-Compliant *GED page*

- Does the facility's offender orientation include the application process for applying for restoration of good time? **No**
- What is their restoration of good time application process for the offender population? **N/A**
- Does their restoration of good time application process meet DPS&C, Corrections Services' criteria? **N/A**

IV-C-001 Access to Care/Clinical Services – Compliant
 Facility charges a co-pay approved by DPS&C (\$5.00 - Sick Call, \$5.00 - Rx).

IV-C-006-1 Pregnancy Management – Compliant
 There is a policy in place in regards to pregnant offenders.

- IV-C-008 Annual TB Testing – Compliant**
Annual TB Testing is current on all DOC offenders. TB testing is conducted within 14 days of intake and annually.
- IV-C-012 Access to Sick Call – Compliant**
Sick call is available three times per week. However, medical staff is on site Monday through Friday and will see sick call as needed.
- IV-C-013 Infirmary Care – Compliant**
There is a nurse practitioner and a doctor that are assigned to the facility. They are on call seven days a week with coverage during the week (Monday through Friday). The facility uses a local hospital for emergencies and a mental health professional is under contract. The mental health professional comes to the facility once a week or more if required.
- IV-C-013-1 Medical Releases – Compliant** *(Medical Parole, Medical Treatment Furlough, Compassionate Release)*
The facility does not normally conduct medical releases. If an offender qualifies for a medical release, he will be transferred to a DPS&C facility. However, the facility has a policy in place concerning medical releases.
- IV-C-014 Suicide Prevention and Intervention – Compliant**
The facility has a policy has been reviewed and signed by the mental health professional.
- IV-C-016 Notification – Compliant**
The facility shall attempt to notify the offender's immediate family within 8 hours of the medical decision to transport to ICU or trauma center unless the Warden or designee provides a written notice within 6 hours of the offender's admission.
- IV-D-004 Confidentiality of Health Information – Compliant**
Files are maintained in the nurse's office which is locked when medical personnel are not present. Medical personnel are the only ones with a key.
- IV-E-001 Alleged and Substantiated Sexual Assaults– Compliant**
- *Is this facility required to be PREA compliant due to contract language? No*
 - *Is this facility PREA compliant? No*
If yes, date compliance received: N/A
 - *If this facility is required to be PREA compliant due to contract language, and has not done so, what is their plan of action for compliance? N/A*
- V-A-003 Programs and Services – Compliant**
- **List all Certified Treatment Programs** *(Attach Form B-04-003-B)*
None
 - **List all other Offender Programs**
Substance Abuse

V-A-003-1 Educational Programming – Compliant

GED Program

Number of GED Slots	<u>24</u>
Number of Participants	<u>2</u>
YTD Number of Completions	<u>7 (Apr 20-Mar 21)</u>

V-B-001 Releasing Offenders – Compliant

Facility rarely releases offenders. Many of the offenders are transferred to other facilities for programming prior to release. The facility does have procedures in place in regards to releasing offenders.

V-B-010 Proposed Expansions – Compliant

No proposed expansions.

V-C-001 Substance Abuse Programs – Compliant

The facility provides substance abuse meetings. However, if an offender requests additional substance abuse programming, he is transferred to a facility that does offer it.

V-C-002 Reentry Programs – Compliant *(Are offenders releasing with two valid forms of identification?)*

Facility does not offer reentry programs. However, offenders that release are provided two forms of ID.

V-C-004 Parole Board Procedures – Compliant

Offenders are rarely seen before the Parole Board while housed at this facility. However, if they are seen before the Parole Board, the Warden or his designee shall be present to provide information regarding progress and disciplinary infractions. The facility has a policy regarding Parole Board Procedures.

VI-B-002 Grievance Process – Compliant

- *Does grievance process include at least two levels of review?*
Yes
- *Who is the designee at each level of review?*
1 – Officer involved in complaint; 2 – Warden; 3 - Sheriff
- *What is the specified time period for response at each level?*
30 days for each level

VII-A-002 Weapons Training – Compliant

All officers are provided in house training in regards to weapons. Certain officers are also trained in the use of Tasers.

VII-B-008 Monthly Reporting – Compliant

Facility is completing reports in a timely manner.

STAFF COMMENTS/MORALE/GENERAL OBSERVATIONS:

Facility is neat and clean. Staff is knowledgeable in their responsibilities and voiced no concerns.

OFFENDER COMMENTS/MORALE/QUALITY OF LIFE:

Offenders spoken with voiced no concerns.

RECOMMENDATION:

At this time, I recommend continued Annual Monitoring with a waiver.



John Bel Edwards
GOVERNOR

Office of State Fire Marshal

8181 Independence Blvd. Baton Rouge, LA 70806
(225) 925-4911 (800) 256-5452 Fax (225) 925-4241



H. "Butch" Browning
FIRE MARSHAL

Inspection Report

Report # CB-21-033122-1

No Deficient/Cautionary Codes cited.

Location Information			
Inspection Type	Compliance Building Inspection		Inspection Date 12/8/2021 10:03:16 AM
Structure ID	22900	No. of Buildings 1	Facility Code J233
Capacity	123	Year Built	Construction Type Type IIB / (000)
Building/Trade Name IBERVILLE PARISH JAIL		Address 59605 BAYOU RD, PLAQUEMINE, LA 70764	
Owner Information			
Owner Type	Name IBERVILLE PARISH POLICE JURY	Contact Phone	Contact Email GSALVADRAS@IBERVILLEPARISH.COM
Address 58050 MERIAM STREET, PLAQUEMINE, LA 70765			
Tenant Information			
Name	Suite Number	Floor Number	Square Footage
Occupancy Details			
Occupancy Type Institutional	Details INSTITUTIONAL BUILDING TYPE: GROUP I-3 (DETENTION/CORRECTION); DETENTION/CORRECTION FACILITY TYPE: CONDITION 5		
Comments			
NO APPARENT DEFICIENCIES FOUND UPON TIME OF INSPECTION. FACILITY IS IN COMPLIANCE.			
Inspector Information			
Name: Beau Bella	Badge Number: 656	Inspector Signature: <i>Beau Bella</i>	
Person to whom requirements were explained			
Name: Pete Edwards	Title: Warden	Signature: <i>Pete Edwards</i>	

For questions regarding the contents of this report, please call: (225) 925 4911

R. S. 40: 1621 Whoever fails to comply with any order issued by the Fire Marshal or his authorized representative under any provision of Part III, Chapter 7, Title 40 of the Louisiana Revised Statutes of 1950, R.S. 40:1569 excepted, shall be fined not more than five hundred dollars or imprisoned, for more than six months or both. Each day's violation of an order constitutes a separate offense and may be punished as such at the discretion of court.



STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH

Detention or Incarceration
Notice of Violations

Routine/Renewal

Permit Number 24-02-224	Permit Name Iberville Parish Jail-224	
Name of Establishment Iberville Parish Jail-224	Owner Name	
Address 59605 Bayou RD Plaquemine, LA 70764	Date 12/17/2021	Time 09:00 AM

LAC TITLE 51 PART XVIII

NON-CRITICAL ITEMS: These items should be corrected by the next regular inspection or according to the compliance schedule (see below) established by this office.		
Category	Code Reference	Description of Violations
Mattresses and Pillows	103	49 - The mattresses are cracked and in poor condition. 3 total- Bunks 11, 17, and one in women's dorm

Comments:

Facility has no positive cases of COVID at time of inspection.
Copy of inspection report emailed to jedwards@ipso.la.gov

Number Licensed For	Number in Attendance 100	License Anniversary 12/31/2021	
Sanitarian Name/Print Frances Weiter	Phone # 225-687-5885	Sanitarian Signature <i>Frances Weiter</i>	R.S. # 3026

The above mentioned violations were called to my attention and were explained to me in detail. I hereby agree to
Correct Critical Violations by _____ Correct Non-Critical Violations by _____

Name/Title Joseph Edwards, Warden	Signature of Recipient <i>[Signature]</i>
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STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH

Retail Food
Notice of Violations

Routine/Renewal

Permit Number 24-0001064-1	Permit Name IBERVILLE PARISH PRISON Food Service	
Name of Establishment IBERVILLE PARISH PRISON	Owner Name IBERVILLE PARISH PRISON	
Address 59605 BAYOU RD PLAQUEMINE, LA 70764	Date 12/17/2021	Time 09:00 AM

LAC TITLE 51 PART XXIII

Comments:

Walk-in cooler 34°F

Copy of inspection report emailed to jedwards@ipso.la.gov

NOTICE RS 40:31.38 (ACT 66)

RS 40:31.38 (ACT 66) authorizes the Louisiana Department of Health to charge a fee of \$150 to any permitted food establishment that fails to correct the necessary sanitary code violations to be in compliance at the time of its follow up inspection (1st re-inspection). Re-inspections are required when there are five or more uncorrected non-critical violations and/or one or more uncorrected critical violations remaining at the conclusion of an inspection. The fee is only charged if the necessary violations are not corrected before the 2nd re-inspection and other subsequent re-inspections. Establishments can avoid this fee if the violations noted on the routine inspection report are corrected by, or during, the follow up inspection. If a fee is assessed, the \$150 fee is payable within 30 days' notice, and failure to pay shall result in revocation of the permit.

Sanitarian Name/Print	Phone #	Sanitarian Signature	R.S. #
Frances Weiter	225-687-5885	<i>Frances Weiter</i>	3026

The above mentioned violations were called to my attention and were explained to me in detail. I hereby agree to
Correct Critical Violations by _____ Correct Non-Critical Violations by _____

Name/Title
Joseph Edwards, Warden

Signature of Recipient
Joseph Edwards