

Department of Public Safety & Corrections
State of Louisiana

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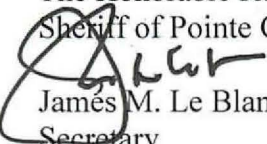
JOHN BEL EDWARDS
GOVERNOR



JAMES M. LE BLANC
SECRETARY

February 18, 2022

TO: The Honorable Rene` Thibodeaux
Sheriff of Pointe Coupee Parish

FROM: 
James M. Le Blanc
Secretary

RE: "Basic Jail Guidelines" Monitoring Report

Please see the attached monitoring report regarding the Basic Jail Guidelines (BJG) annual inspection.

Thank you for your support of the BJG process.

JML/mw

c: Mike Ranatza, Executive Director, Louisiana Sheriffs' Association
Brent Plauche, Warden, Pointe Coupee Parish Detention Center
Seth Smith, Chief of Operations
Marcus Myers, Warden, RLCC
Jennifer Morgan, BJG Team Leader



03/24/2021

BJG MONITORING REPORT
(Annual, Semi-Annual, Quarterly, Monthly or Recert with Waiver)

FACILITY NAME: Pointe Coupee Parish Detention Center
BJG MONITORS: Jennifer Morgan, BJJ Team Leader
Jude Pitre, BJJ Team Member
TYPE OF INSPECTION: Annual Inspection
FACILITY STAFF: Brent Plauche, Warden
Luke Vavasseur, Lt.
BJG INSPECTION DATE: December 8, 2021
PREVIOUS BJJ INSPECTION DATE: December 12, 2019
OPERATIONAL CAPACITY: 120
COUNT ON DAY OF VISIT: 77

CONCERNS OR ISSUES FROM THE PREVIOUS BJJ MONITORING INSPECTION:

None

	# MALE	# FEMALE	TOTAL
Number of DOC Offenders	24	0	24
Number of Local Offenders	50	3	53
Number of Out of State Offenders	0	0	0
Number of Federal Offenders	0	0	0
Number of ICE Detainees	0	0	0
TOTAL	74	3	77

of DOC Offenders that are:

Single Bunked 32
Double Bunked 45
Triple Bunked 0
Total 77

of DOC Offenders that are in restricted housing:

Single Bunked 0
Double Bunked 0
Triple Bunked 0
Total 0

Assaults (Please list monthly since the previous BJG monitoring visit.)

Month/Year	Off/Off	Off/Off w/sig inj	Offender/Staff	Off/Staff w/sig inj
DEC 2020	0	0	0	0
JAN 2021	0	0	0	0
FEB 2021	0	0	0	0
MAR 2021	0	0	0	0
APR 2021	0	0	0	0
MAY 2021	0	0	0	0
JUNE 2021	0	0	0	0
JULY 2021	0	0	0	0
AUG 2021	0	0	0	0
SEPT 2021	0	0	0	0
OCT 2021	0	0	0	0
NOV 2021	0	0	0	0

Seizure Findings (Please list monthly since the previous BJG monitoring visit.)

Month/Year	Illicit Substance	Alcohol	Weapon	Cell Phone	Other
DEC 2020	2	0	0	0	0
JAN 2021	1	0	0	0	0
FEB 2021	1	0	0	0	0
MAR 2021	2	0	0	0	0
APR 2021	0	0	0	0	0
MAY 2021	0	0	0	4	0
JUNE 2021	2	0	1	3	0
JULY 2021	1	0	0	1	0
AUG 2021	0	0	0	0	0
SEPT 2021	2	0	0	0	0
OCT 2021	0	0	0	0	0
NOV 2021	0	0	0	0	0

GENERAL APPEARANCE/CLEANLINESS/COMMENTS OF THE FACILITY:

Living Area: Both the dorms and cellblock areas were neat and clean. There are some areas of peeling paint, however a full renovation is scheduled for next year.

Dorms: The dorm areas are neat and clean. Offender personal belongings stored properly in a metal locker box provided. There are some areas of peeling paint in the dorms. The facility has plans to renovate the entire facility in the next year. They will transfer half of the population to be able to do said renovations on half of the facility at a time.

Cell Block: The cellblock area is neat and clean. There are areas of paint peeling. The facility has plans to renovate the entire facility in the next year. They will transfer half of the population to be able to do said renovations on half of the facility at a time.

Culinary/Dining: There is no dining hall at the facility. Offenders eat in the day room of the dorms. The kitchen area is clean and in order. The utensils are on a shadow board and on inventory. Utensils are being signed in and out properly. All knives are also on inventory and kept in a locked cabinet. There is no sign of pests or vermin in the kitchen at time of inspection.

Bathrooms: Bathroom facilities are part of the housing units. There is some paint peeling in the bathroom areas. Bathroom are clean and working properly.

Yard Areas: Yards are clean and neat in appearance and accessible to offenders for recreation, weather permitting.

Maintenance: There is no maintenance department at the facility. No tools are kept at the facility. Maintenance is done through Pointe Coupee Parish.

REVIEW AND COMMENT ON THE FOLLOWING BASIC JAIL GUIDELINES: *(Compliant or Non-Compliant)*

I-A-001 Safety/Sanitation/Inspections - Compliant

Inspections being conducted at the facility and checklist filled out. DHH and FM inspections being done annually. Water temperatures checked in housing areas. Deficiencies on Detention or Incarceration DHH report dated 07/07/2021, Retail Food DHH report dated 12/01/2021 and FM report dated 10/13/2021 have been addressed and corrective action letter on file. Need note to file for 2020 stating that inspections were not done due to Covid restrictions.

I-C-001 Emergency Plan – Compliant

Facility has an emergency plan in place for emergency situations. Staff are trained in the use of the emergency plan. Emergency evacuation plan has been submitted to Headquarters and FM office for approval.

II-A-007 Counts - Compliant

- *How many formal counts are conducted each shift? **Three formal counts are conducted each shift.***
- *How many counts are conducted each day **Counts are done hourly that are informal counts.***

Stick outs are counts that are conducted in areas other than housing units, such as food services and other areas of normally authorized locations. When conducting and submitting the counts, employees are to actually see the offender before turning in these counts.

- *How does the facility accomplish this? **The escorting officer calls the stick out count into control center. There are also GPS trackers on all vehicles.***
- *Does this process insure accountability and safe/secure operation of the facility? **Yes***

II-A-008 Offender Population Management System – Compliant

Necessary paperwork being done on offenders entering and releasing from the facility. All information is kept in offender record.

II-A-010 Admissions – Compliant

Facility is completing admission and medical screening upon intake at the facility. Property is being searched and the items the offender can not have while in custody is inventoried and stored.

II-A-012 Classification System – Compliant

Offenders are classified appropriately for the level of custody and housing assignments.

*Does this facility have any trustees that work outside the secure perimeter? **Yes***
If yes,

- *What is their classification process to determine who is eligible for trustee status? **Offenders are screened upon intake for placement in jobs as well as custody status and housing. The facility uses a two tier process in reviewing eligibility for trustee with the warden making the final decision. Background and criminal histories are checked also.***

- Does their classification process meet DPS&C, Corrections Services' criteria? Yes

II-A-018 Offender Drug Testing (Please list monthly since the previous BJJ monitoring visit.)

Month/Year	# DOC Tested	Total DOC Pop	% Tested	# Positive
DEC 2020	10	25	40	0
JAN 2021	10	25	40	0
FEB 2021	10	26	38	0
MAR 2021	10	25	40	0
APR 2021	10	22	45	0
MAY 2021	10	22	45	0
JUNE 2021	10	29	34	0
JULY 2021	10	22	45	0
AUG 2021	10	35	29	0
SEPT 2021	10	33	30	0
OCT 2021	10	27	37	0
NOV 2021	10	22	45	0

II-A-019 Offender Transfers – Compliant

All offender transfers are handled and reported to OAS prior to being transferred.

II-A-020 Frequency of Cell Checks – Compliant

Cell checks are done every 30 minutes.

II-B-002-1 Use of Restraints for Pregnant Offenders - Compliant

There is a policy in place, however, pregnant offenders are not housed at this facility.

II-C-001 Procedures for Searches - Compliant

Searches are being conducted of the facility and of offenders and their property. Documentation of searches are logged.

II-D-001 Key, Tool and Utensil Control – Compliant

Keys, tools and kitchen utensils are on an inventory and being signed in and out.

III-A-001 Rules and Discipline signature - Non-Compliant

Offenders receive orientation manual, PREA information and offender rule book upon intake at the facility. Recommend adding an offender signature page to file acknowledging receipt of rule book.

- Does the facility's offender orientation include the application process for applying for restoration of good time? **No**
- What is their restoration of good time application process for the offender population? **Facility is in the process of establishing a procedure for this.**
- Does their restoration of good time application process meet DPS&C, Corrections Services' criteria? **No**

IV-C-001 Access to Care/Clinical Services – Compliant

Offenders are explained the procedures for accessing medical at the facility during the intake process. The facility does not charge co pays. A nurse practitioner comes to the facility to see offenders for medical treatment. A nurse is on staff daily.

IV-C-006-1 Pregnancy Management – Compliant

There is a policy in place, however, pregnant offenders are not housed at this facility.

IV-C-008 Annual TB Testing – Compliant

TB testing is done upon intake and annually thereafter.

IV-C-012 Access to Sick Call - Compliant

Sick call is available daily. Offenders that request sick call are seen by the nurse on duty.

IV-C-013 Infirmary Care - Compliant

There is no infirmary at the facility. Medical care is available with staff on call for after hours.

IV-C-013-1 Medical Releases – Compliant

There were no medical releases for 2020 or 2021. Need to add note to file reflecting this.

IV-C-014 Suicide Prevention and Intervention – Compliant

Staff receive suicide prevention training annually. Any offender on a suicide watch is documented. Policy is signed by a mental health professional.

IV-C-016 Notification – Compliant

All offender deaths will be properly reported. Need to add note to file for 2019 stating no offender deaths for that year.

IV-D-004 Confidentiality of Health Information – Compliant

All offender health information is kept confidential. Medical records are transferred when an offender is transferred from the facility.

IV-E-001 Alleged and Substantiated Sexual Assaults – Compliant

Staff are trained annually on PREA. There were no alleged assaults reported for 2019, 2020 or 2021.

- *Is this facility required to be PREA compliant due to contract language? No*
- *Is this facility PREA compliant? N/A*
If yes, date compliance received:
- *If this facility is required to be PREA compliant due to contract language, and has not done so, what is their plan of action for compliance? N/A*

V-A-003 Programs and Services – Compliant

There are currently no programs/services being offered at this facility.

- **List all Certified Treatment Programs** (Attach Form B-04-003-B)
- **List all other Offender Programs**

V-A-003-1 Educational Programming – N/A

GED Program

Number of GED Slots	0
Number of Participants	0
YTD Number of Completions	0

V-B-001 Releasing Offenders – Compliant

Release forms done on offenders being released from the facility. Offenders are given their property back along with ID. Documentation in file needs to all be for the same offender.

V-B-010 Proposed Expansions – Compliant

There are no proposed expansions at this time, however, they do have a renovation planned for next year.

V-C-001 Substance Abuse Programs – Compliant

AA is normally offered, but is currently not due to Covid restrictions. If an offender requests substance abuse treatment, he is counselled by the mental health professional on call.

V-C-002 Reentry Programs – Compliant

While there are no reentry programs available at this facility, releasing offenders are released with two valid forms of ID whenever possible.

V-C-004 Parole Board Procedures – Compliant

In the event an offender is transported to a parole board hearing, the officer takes a packet with information to present to the board. Need note to file for 2019.

VI-B-002 Grievance Process – Compliant

Offenders have access and are made aware of the grievance process during intake. A copy of a grievance filed by offender is on file. Need to add the response from the 2020 grievance to the file for documentation.

2020 response

- *Does grievance process include at least two levels of review? Yes*
- *Who is the designee at each level of review?*
 - 1st level – Warden**
 - 2nd level – Person grievance is against**
 - 3rd level - Sheriff**
- *What is the specified time period for response at each level? 72 hours*

VII-A-002 Weapons Training – Compliant

Weapons training is done annually.

VII-B-008 Monthly Reporting – Compliant

Monthly reports are submitted in a timely manner.

STAFF COMMENTS/MORALE/GENERAL OBSERVATIONS:

Spoke to staff during the walk through and there were no concerns voiced. Employees were knowledgeable of their job duties.

OFFENDER COMMENTS/MORALE/QUALITY OF LIFE:

Spoke to offenders during the walk through, none voiced any concerns or comments about the facility or staff. Offender morale and quality of life appeared good.

RECOMMENDATION:

At this time, the monitoring team recommends continued annual monitoring.



John Bel Edwards
GOVERNOR

Office of State Fire Marshal

8181 Independence Blvd. Baton Rouge, LA 70806
(225) 925-4911 (800) 256-5452 Fax (225) 925-4241



H. "Butch" Browning
FIRE MARSHAL

Inspection Report

Report # CB-21-008433-1

Deficient/Cautious Codes cited.

Location Information					
Inspection Type	Compliance Building Inspection		Inspection Date	10/13/2021 11:12:20 AM	
Structure ID	23654	No. of Buildings	3	Facility Code	J254
Capacity	120	Year Built	1988	Construction Type	Type IIA / (111)
Building/Trade Name		Address			
POINTE COUPEE PARISH DETENTION		10933 CAJUN II ROAD, NEW ROADS, LA 70760			
Owner Information					
Owner Type	Name	Contact Phone	Contact Email		
Municipal Project	POINTE COUPEE PARISH POLICE JURY	(225) 638-5407	JOEZABACK@GMAIL.COM		
Address					
PO BOX 290, NEW ROADS, LA 70760					
Tenant Information					
Name	Suite Number	Floor Number	Square Footage		
Occupancy Details					
Occupancy Type	Details				
Institutional	INSTITUTIONAL BUILDING TYPE: GROUP I-3 (DETENTION/CORRECTION); DETENTION/CORRECTION FACILITY TYPE: CONDITION 2				
Deficient and Cautious Items					
Description	Code Status	Correction Date			
101 (15) 23.7.6 Door Inspection. Doors and door hardware in means of egress shall be inspected monthly by an appropriately trained person. The inspection shall be documented.	CAUTIONARY				
101 (15) 23.7.4.3* Newly introduced mattresses within detention and correctional occupancies shall meet the criteria specified in 10.3.2.2 and 10.3.4. 10.3.2.2* Mattresses. Newly introduced mattresses, except as otherwise permitted by Chapters 11 through 43, shall have a char length not exceeding 2 in. (51 mm) when tested in accordance with 16 CFR 1632, "Standard for the Flammability of Mattresses and Mattress Pads" (FF 4-72).	CAUTIONARY				
101 (85) 14-2.11.5 The keys to unlocked exterior doors shall be maintained and available at the facility at all times and the locks shall be operable from the outside. (Currently exterior doors lock assembly are inoperable on the exterior side of building, these doors are operable from the interior side of building. Owner shall repair exterior lock assembly for door 214, currently the door will not open on the exterior side.)	DEFICIENT	11/15/2021			
Comments					
NUMBER OF INMATES PRESENT AT TIME OF INSPECTION-98					
Inspector Information					
Name: Eric Johnson	Badge Number: 467	Inspector Signature:			
Person to whom requirements were explained					




John Bel Edwards
GOVERNOR

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H. "Butch" Browning
FIRE MARSHAL

Inspection Report
Report # CB-21-008433-1
Deficient/Cautionary Codes cited.

Name: PENNY COLLIE	Title: ASSISTANT WARDEN	Signature: 
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For questions regarding the contents of this report, please call: (225) 925 4911

R. S. 40: 1621 Whoever fails to comply with any order issued by the Fire Marshal or his authorized representative under any provision of Part III, Chapter 7, Title 40 of the Louisiana Revised Statutes of 1950, R.S. 40:1569 excepted, shall be fined not more than five hundred dollars or imprisoned, for more than six months or both. Each day's violation of an order constitutes a separate offense and may be punished as such at the discretion of court.



John Bel Edwards
GOVERNOR

Office of State Fire Marshal

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Inspection Report

Report # CB-21-008433-1

Deficient/Cautionary Codes cited.

L.R.S. 40:1577 APPEAL FROM ORDER



H. "Butch" Browning
FIRE MARSHAL

When an order is made by one of the deputies or representatives of the Fire Marshal, the owner or occupant of the building or premises may, within three days, appeal to the Fire Marshal. The Fire Marshal shall, within five days, review the order and advise the owner or occupant of his decision thereon. The owner or occupant may, within five days after the making of affirming of any such order of the Fire Marshal, file an application with the Board of Review.

RULES FOR APPEALING TO THE FIRE MARSHAL BOARD OF REVIEW

- I. Any application to the Board of Review shall contain the following basic information set off in organized fashion with captions indicating that the paragraph in question contains the following basic information.
 1. The name of the applicant.
 2. A brief description of the facts.
 3. A copy of the order of the Fire Marshal which is being appealed.
 4. A reference to the section of the law or code being reviewed.
 5. A brief description of why the applicant feels the requirements of the Fire Marshal is not within the Fire Marshal's authority, or brief description of why the interpretation of the Fire Marshal is incorrect or what specific relief is required by the applicant.
 6. A list of the individuals who will be appearing before the Board, and a brief description of the testimony or information they will be providing the Board.
 7. A list of all the documents which will be introduced or provided to the Board along with a brief description of the documents, and if possible, a copy of said documents.
 8. A list of each exhibit except for documents, and a brief description of the exhibit.

- II. Whenever possible, a notice of the meeting, date and place, and the agenda will be recorded in the Louisiana Register, however, whenever that is not possible, a copy of the meeting notice including the date, time and place, and agenda of the meeting of the Board will be published in the official notices of the official state journal; furthermore, a press release containing the same information will be mailed to the official journals of the cities of Shreveport, Monroe, Lafayette, Lake Charles, Alexandria, New Orleans, and Baton Rouge and any city or town in which the meeting of the Board is to be held if it is not one of the aforementioned major cities; and the same information shall be mailed to each individual who has notified the Fire Marshal of his desire to receive a notice of such appeal.

- III. A copy of the determination of the Board as prepared by the Chairman will be mailed to each individual who requests a copy of that specific determination as well as to the applicant.

- IV. The time delays for filing an appeal shall be those specified in R.S.40:1577 and 40:1578 1 D.



RENÉ THIBODEAUX
SHERIFF AND
EX OFFICIO TAX COLLECTOR

POINTE COUPEE PARISH SHERIFF'S OFFICE
POST OFFICE BOX 248 * NEW ROADS, LOUISIANA 70760

SHERIFF
(225) 638-5400
1-800-256-1235
FAX (225) 638-5403

CIVIL
(225) 638-5433
1-800-256-1235
FAX (225) 638-5420

DETENTION CENTER
(225) 638-5407
(225) 638-5409
FAX (225) 638-5431

CRIMINAL/COMMUNICATIONS
(225) 694-3737
1-800-256-1233
FAX (225) 694-5408

10/12/2021

The deficiencies dated 10/12/2013 Fire Marshal report door 214 does not open with key from outside.

Action Taken: Maintenance department took apart the lock cleaned and oiled the lock. 214 outside and inside lock is in working order.

Warden

An Equal Opportunity Employer



**STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH**

**Retail Food
Notice of Violations**

Routine/Renewal

Permit Number 39-00R3694-1	Permit Name POINTE COUPEE PARISH DETENTION CENTER Kitchen	
Name of Establishment POINTE COUPEE PARISH DETENTION CENTER	Owner Name Pointe Coupee Parish Detention Center	
Address 10933 CAJUN II RD NEW ROADS, LA 70760	Date 12/01/2021	Time 08:40 AM

LAC TITLE 51 PART XXIII

CRITICAL ITEMS: These items **MUST BE CORRECTED IMMEDIATELY** (see compliance schedule below). Repeat violations may lead to enforcement actions or permit suspensions.

Category	Code Reference	Description of Violations
FOOD CONTACT EQUIPMENT/UTENSILS. CONSTRUCTION AND SANITIZATION	2513	30 - 2513 - Chlorine sanitizer concentration for warewashing is not between 50-100 p.p.m. at 75°F. Empty sanitizer bucket for mechanical dishwasher replaced at time of inspection. [COS]

NON-CRITICAL ITEMS: These items should be corrected by the next regular inspection or according to the compliance schedule (see below) established by this office.

Category	Code Reference	Description of Violations
UTENSILS/EQUIPMENT/SINGLE SERVICE	2101	67 - 2103.4 - Utensils/food-contact surfaces are not resistant to pitting, chipping, grazing, scratching scoring, distortion or decomposition. Food trays are peeling/chipping. [Repeat]
STRUCTURAL/DESIGN/MAINTENANCE/PLUMBING	3703	106 - 3703.4 - Walls/ceilings or attached equipment are not in good repair. Chipping paint on ceiling above food preparation areas. Cracked light shield over three compartment sink.

Comments:

Copy of report emailed to bplauche@pcpsso.org and aturner@pcpsso.org

NOTICE RS 40:31.38 (ACT 66)

RS 40:31.38 (ACT 66) authorizes the Louisiana Department of Health to charge a fee of \$150 to any permitted food establishment that fails to correct the necessary sanitary code violations to be in compliance at the time of its follow up inspection (1st re-inspection). Re-inspections are required when there are five or more uncorrected non-critical violations and/or one or more uncorrected critical violations remaining at the conclusion of an inspection. The fee is only charged if the necessary violations are not corrected before the 2nd re-inspection and other subsequent re-inspections. Establishments can avoid this fee if the violations noted on the routine inspection report are corrected by, or during, the follow up inspection. If a fee is assessed, the \$150 fee is payable within 30 days' notice, and failure to pay shall result in revocation of the permit.

Sanitarian Name/Print	Phone #	Sanitarian Signature	R.S. #
Frances Weiter	225-687-5885	<i>Frances Weiter</i>	3026

The above mentioned violations were called to my attention and were explained to me in detail. I hereby agree to

Correct Critical Violations by

Correct Non-Critical Violations by

Name/Title

Angela Turner, Kitchen Manager

Signature of Recipient



Angela Turner



RENÉ THIBODEAUX
SHERIFF AND
EX OFFICIO TAX COLLECTOR

POINTE COUPEE PARISH SHERIFF'S OFFICE

POST OFFICE BOX 248 * NEW ROADS, LOUISIANA 70760

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(225) 694-3737
1-800-256-1233
FAX (225) 694-5408

12/01/2021

The deficiencies dated 12/01/2021 Chlorine sanitizer Empty, Food tray pitting and chipping, Cracked light shield over three compartment sink , and Walls/ceiling above food preparation areas peeling.

Action taken: Empty Chemicals changed out. Food trays that were chipped or cracked replaced with new one. Light lens was replaced. Peeling paint was scrapped and will repaint.


Warden

An Equal Opportunity Employer



STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH

Detention or Incarceration
Notice of Violations

Routine/Renewal

Permit Number 39-01-224	Permit Name Point Coupec Detention Center-224	
Name of Establishment Point Coupec Detention Center-224	Owner Name	
Address 16933 Cajun II RD New Roads, LA 70760	Date 07/07/2021	Time 08:30 AM

LAC TITLE 51 PART XVIII

NON-CRITICAL ITEMS: These items should be corrected by the next regular inspection or according to the compliance schedule (see below) established by this office.		
Category	Code Reference	Description of Violations
Building Requirement	101	7 - There is peeling paint on the walls in the shower. Facility has plans to paint showers. [Repeat]

Comments:

Verbal acknowledgement of report provided by Roosevelt Scott, Chief of Security
Copy of report emailed to bplauche@pcpsso.org

Number Licensed For	Number in Attendance	License Anniversary	
	105	12/31/2021	
Sanitarian Name/Print	Phone #	Sanitarian Signature	R.S. #
Frances Weiter	225-687-5885	<i>Frances Weiter</i>	3026
The above mentioned violations were called to my attention and were explained to me in detail. I hereby agree to			
Correct Critical Violations by		Correct Non-Critical Violations by	
Name/Title		Signature of Recipient	
Roosevelt Scott, Chief of Security			