

Department of Public Safety & Corrections
State of Louisiana



JOHN BEL EDWARDS
GOVERNOR

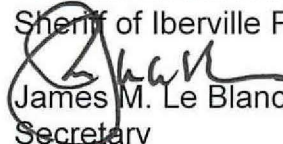


JAMES M. LE BLANC
SECRETARY

June 30, 2022

MEMORANDUM

TO: The Honorable Brett Stassi
Sheriff of Iberville Parish

FROM: 
James M. Le Blanc
Secretary

RE: "Basic Jail Guidelines" Monitoring Report

Please see the attached monitoring report regarding the Basic Jail Guidelines (BJG) annual inspection that was conducted on June 10, 2022. As mentioned in the last inspection report for Iberville Parish Prison, DPS&C encourages full compliance with BJJ III-A-001 "Rules and Discipline", specifically regarding offender orientation including the application process for applying for restoration of good time. Also, please see the recommendation in the Culinary/Dining section of the report. At this time we will continue with annual monitoring visits with a waiver.

Thank you for your support of the BJJ process.

JML/mw

Attachment

c: Mike Ranatza, Executive Director, Louisiana Sheriffs' Association
Joseph "Pete" Edwards, Warden, Iberville Parish Prison
Seth Smith, Chief of Operations
Marcus Myers, Warden, RLCC
Jennifer Morgan, BJJ Team Leader



BJG MONITORING REPORT

Annual, Semi-Annual, Quarterly, Monthly, or Recert with Waiver

Rev. 03/22/2022 mw

Facility Name: IBERVILLE PARISH PRISON
BJG Team Leader & Monitors: JENNIFER MORGAN, TEAM LEADER
Facility Warden & Email Address: JOSEPH EDWARDS – JEDWARDS@IPSO.GOV
Facility Staff: TALIA JUNGJOHANN, CHIEF OF SECURITY
BJG Inspection Date: 06/10/2022
Previous BJJ Inspection Date: 04/20/2021
Operational Capacity: 123
Count on Day of Visit: 102

Concerns or Issues from the previous BJJ Monitoring Inspection: None

	# MALE	# FEMALE	TOTAL
Number of DOC Offenders	6	1	7
Number of Local Offenders	88	7	95
Number of Out of State Offenders	0	0	0
Number of Federal Offenders	0	0	0
Number of ICE Detainees	0	0	0
TOTAL	94	8	102

Number of DOC Offenders that are:

Single Bunked 0
 Double Bunked 7
 Triple Bunked 0
Total 7

Number of DOC Offenders that are in Restricted Housing:

Single Bunked 0
 Double Bunked 0
 Triple Bunked 0
Total 0

ASSAULTS: (Please list monthly since the previous BJJ monitoring visit.)

Month/Year	Off/Off	Off/Off w/sig inj	Offender/Staff	Off/Staff w/sig inj
May 2021	0	0	0	0
June 2021	0	0	0	0
July 2021	0	0	0	0
August 2021	0	0	0	0
September 2021	0	0	0	0
October 2021	0	0	0	0
November 2021	0	0	0	0
December 2021	0	0	0	0
January 2022	0	0	0	0
February 2022	0	0	0	0
March 2022	0	0	0	0
April 2022	0	0	0	0
May 2022	0	0	0	0

SEIZURE FINDINGS: (Please list monthly since the previous BJJ monitoring visit.)

Month/Year	Illicit Substance	Alcohol	Weapon	Cell Phone	Other
May 2021	0	0	0	0	0
June 2021	0	0	0	0	0
July 2021	0	0	0	0	0
August 2021	0	0	0	0	0
September 2021	0	0	0	0	0
October 2021	0	0	0	0	0
November 2021	0	0	0	0	0
December 2021	0	0	0	0	0
January 2022	0	0	0	0	0
February 2022	0	0	0	0	0
March 2022	0	0	0	0	0
April 2022	0	0	0	0	0
May 2022	0	0	0	0	0

GENERAL APPEARANCE, CLEANLINESS, AND COMMENTS OF THE FACILITY:**Living Area:**

All living areas were neat and clean at the time of inspection. All offender personnel property was stored in a neat and proper manner. The living areas are cleaned on a daily basis by the offender population.

Dorms: N/A**Cell Block:**

All offenders live in a cell block setting. Offenders spoken with voiced no complaints or concerns with the facility. The living areas were neat and clean at the time of inspection.

Culinary/Dining:

The kitchen was clean at the time of inspection. Keys are maintained by facility staff. The facility uses a tool shadow board, sign-in/out sheets, and inventory for all kitchen tools. Temperature logs are kept for cooler and freezer. Recommend dating items in dry storage.

Bathrooms:

Bathrooms are part of the living area and were neat and clean in appearance at the time of inspection.

Yard Areas:

Recreational yards are fenced in and monitored by an officer in a small tower located on the yard. Offenders are offered recreation three times per week.

Maintenance:

Maintenance is performed by the Iberville Parish Council.

REVIEW AND COMMENT ON THE FOLLOWING BASIC JAIL GUIDELINES: (Compliant or Non-Compliant)

- I-A-001 Safety/Sanitation/Inspections – Compliant**
FM report dated 05/12/2022 showed no apparent deficiencies.
DHH facility report dated 12/17/2021 showed one deficiency – mattresses are cracked and in poor condition. At the time of this inspection, the mattresses had been replaced.
DHH retail food report dated 03/30/2022 showed one deficiency – leak beneath middle compartment of three compartment sink. At the time of this inspection, there was no apparent leak.
- I-C-001 Emergency Plan – Compliant**
Emergency plan submitted to headquarters and FM for approval.
- II-A-007 Counts - Compliant**
- How many formal counts are conducted each shift? **Four**
 - How many counts are conducted each day? **Eight**
 - **Stick outs counts** are counts that are conducted in areas other than housing units, such as food services and other areas of normally authorized locations. When conducting and submitting the counts, employees are to actually see the offender before turning in these counts.
 - How does the facility accomplish this?
Any stick outs are turned in by officer taking offenders from the compound. In accordance with policy.
 - Does this process ensure accountability and safe/secure operation of the facility?
Yes
- II-A-008 Offender Population Management System – Compliant**
The facility maintains files on all DOC offenders that are housed at the facility. All documentation as deemed relevant by the guideline was present at time of inspection. The facility has a computer system that shows information on each offender such as a photo, detainer, information, victim notification information, location of the offender and current count.
- II-A-010 Admissions – Compliant**
Facility adheres to the guidelines as written. Policy is in place and offenders are reviewed upon intake for proper placement. The Warden makes the final decision.
- II-A-012 Classification System**
Does this facility have any trustees that work outside the secure perimeter? (Yes or No) **No**
If yes,
 - What is their classification process to determine who is eligible for trustee status?
At the time of inspection, the facility did not have any offenders that work outside the secure perimeter. However, if an offender is assigned to work outside the

secure perimeter it will go through a three-member board with the Warden making the final decision.

- Does their classification process meet DPS&C, Corrections Services' criteria?
Yes

II-A-018 Offender Drug Testing (Please list monthly since the previous BJJ monitoring visit.)

Month/Year	# DOC Tested	Total DOC Pop	% Tested	# Positive
May 2021	2	4	50	0
June 2021	3	4	75	0
July 2021	3	6	50	0
August 2021	3	7	43	0
September 2021	3	8	38	0
October 2021	3	8	38	0
November 2021	3	4	75	0
December 2021	3	8	38	0
January 2022	2	8	25	0
February 2022	3	7	43	0
March 2022	2	4	50	0
April 2022	3	6	50	0
May 2022	4	7	57	0

II-A-019 Offender Transfers– Compliant

The facility rarely transfers offenders. However, when offenders are transferred OAS is notified and will advise the facility where to transfer the offender to.

II-A-020 Frequency of Cell Checks – Compliant

Hourly

II-B-002-1 Use of Restraints for Pregnant Offenders – Compliant

There is a policy in place regarding restraints on pregnant offenders.

II-C-001 Procedures for Searches – Compliant

Random searches are performed by staff at the facility. These searches are documented within the facility as well as the monthly report.

II-D-001 Key, Tool and Utensil Control – Compliant

Keys are maintained by facility staff. All tools are maintained by the Iberville Parish Council. All utensils are maintained in the kitchen by using a tool shadow board, sign-in/out sheets, and tool inventory.

III-A-001 Rules and Discipline – Non Compliant

- Does the facility's offender orientation include the application process for applying for restoration of good time? **No**
- What is their restoration of good time application process for the offender population?
N/A
- Does their restoration of good time application process meet DPS&C, Corrections Services' criteria? **N/A**

IV-C-001 Access to Care/Clinical Services - Compliant (Does the facility charge a co-payment? If so, approved by DPS&C?)

Facility charges a co-pay approved by DPS&C (\$5.00 - Sick Call, \$5.00 - Rx).

IV-C-006-1 Pregnancy Management – Compliant

There is a policy in place in regards to pregnant offenders.

- IV-C-008 Annual TB Testing – Compliant**
Annual TB Testing is current on all DOC offenders. TB testing is conducted within 14 days of intake and annually.
- IV-C-012 Access to Sick Call – Compliant**
Sick call is available three times per week. However, medical staff is on site Monday through Friday and will see sick call as needed.
- IV-C-013 Infirmary Care – Compliant**
There is a nurse practitioner and a doctor that are assigned to the facility. They are on call seven days a week with coverage during the week (Monday through Friday). The facility uses a local hospital for emergencies and a mental health professional is under contract. The mental health professional comes to the facility once a week or more if required.
- IV-C-013-1 Medical Releases – Compliant** (Medical Parole, Medical Treatment Furlough, Compassionate Release) The facility does not normally conduct medical releases. If an offender qualifies for a medical release, he will be transferred to a DPS&C facility. However, the facility has a policy in place concerning medical releases.
- IV-C-014 Suicide Prevention and Intervention – Compliant**
The facility has a policy has been reviewed and signed by the mental health professional.
- IV-C-016 Notification – Compliant**
The facility shall attempt to notify the offender’s immediate family within 8 hours of the medical decision to transport to ICU or trauma center unless the Warden or designee provides a written notice within 6 hours of the offender’s admission.
- IV-D-004 Confidentiality of Health Information – Compliant**
Files are maintained in the nurse’s office which is locked when medical personnel are not present. Medical personnel are the only ones with a key.
- IV-E-001 Alleged and Substantiated Sexual Assaults– Compliant**
- Is this facility required to be PREA compliant due to contract language? (Yes or No) **No**
 - Is this facility PREA compliant? (Yes or No) **No**
 - If yes, date compliance received: **N/A**
 - If this facility is required to be PREA compliant due to contract language, and has not done so, what is their plan of action for compliance? **N/A**
- V-A-003 Programs and Services**
- List all Certified Treatment Programs (Attach Form IS-B-8-b)
None
 - List all other Offender Programs
None
- V-A-003-1 Educational Programming**

GED Program

Number of GED Slots	<u>12</u>
Number of Participants	<u>0</u>
YTD Number of Completions	<u>6</u>

- V-B-001 Releasing Offenders – Compliant**
Facility rarely releases offenders. Many of the offenders are transferred to other facilities for programming prior to release. The facility does have procedures in place in regards to releasing offenders.
- V-B-010 Proposed Expansions – Compliant**
No proposed expansions.
- V-C-001 Substance Abuse Programs – Compliant**
The facility provides substance abuse meetings. However, if an offender requests additional substance abuse programming, he is transferred to a facility that does offer it.
- V-C-002 Reentry Programs – Compliant (Are offenders releasing with two valid forms of identification?)**
Facility does not offer reentry programs. However, offenders that release are provided two forms of ID.
- V-C-004 Parole Board Procedures – Compliant**
Offenders are rarely seen before the Parole Board while housed at this facility. However, if they are seen before the Parole Board, the Warden or his designee shall be present to provide information regarding progress and disciplinary infractions. The facility has a policy regarding Parole Board Procedures.
- VI-B-002 Grievance Process – Compliant**
- Does grievance process include at least two levels of review? **Yes**
 - Who is the designee at each level of review?
1 – Officer involved in complaint; 2 – Warden; 3 - Sheriff
 - What is the specified time period for response at each level? **30 days for each level**
- VII-A-002 Weapons Training – Compliant**
All officers are provided in house training in regards to weapons. Certain officers are also trained in the use of Tasers.
- VII-B-008 Monthly Reporting – Compliant**
Facility is completing reports in a timely manner

OTHER:

STAFF COMMENTS/MORALE/GENERAL OBSERVATIONS:

Facility is neat and clean. Staff is knowledgeable in their responsibilities and voiced no concerns.

OFFENDER COMMENTS/MORALE/QUALITY OF LIFE:

Offenders spoken with voiced no concerns.

RECOMMENDATION:

At this time, I recommend continued Annual Monitoring with a waiver.



**STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH**

**Detention or Incarceration
Notice of Violations**

Routine/Renewal

Permit Number 24-02-224	Permit Name Iberville Parish Jail-224	
Name of Establishment Iberville Parish Jail-224	Owner Name	
Address 59605 Bayou RD Plaquemine, LA 70764	Date 12/17/2021	Time 09:00 AM

LAC TITLE 51 PART XVIII

NON-CRITICAL ITEMS: These items should be corrected by the next regular inspection or according to the compliance schedule (see below) established by this office.		
Category	Code Reference	Description of Violations
Mattresses and Pillows	103	49 - The mattresses are cracked and in poor condition. 3 total- Bunks 11, 17, and one in women's dorm

Comments:

Facility has no positive cases of COVID at time of inspection.
Copy of inspection report emailed to jedwards@ipso.la.gov

Number Licensed For 123	Number in Attendance 100	License Anniversary 06/30/2022
Sanitarian Name/Print Frances Weiter	Phone # 225-687-5885	Sanitarian Signature <i>Frances Weiter</i>
		R.S. # 3026

The above mentioned violations were called to my attention and were explained to me in detail. I hereby agree to
Correct Critical Violations by _____ Correct Non-Critical Violations by _____

Name/Title Joseph Edwards, Warden	Signature of Recipient <i>[Signature]</i>
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STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH

Retail Food
Notice of Violations

Routine/Renewal

Permit Number 24-0001064-1	Permit Name IBERVILLE PARISH PRISON Food Service	
Name of Establishment IBERVILLE PARISH PRISON	Owner Name IBERVILLE PARISH PRISON	
Address 59605 BAYOU RD PLAQUEMINE, LA 70764	Date 03/30/2022	Time 09:00 AM

LAC TITLE 51 PART XXIII

NON-CRITICAL ITEMS: These items should be corrected by the next regular inspection or according to the compliance schedule (see below) established by this office.		
Category	Code Reference	Description of Violations
STRUCTURAL/DESIGN/MAINTENANCE/PLUMBING	3101	102 - 3101 - Plumbing is not maintained. Leak beneath middle compartment of three compartment sink.

Comments:

Walk-in cooler 36°F

Verbal acknowledgement of report provided by Joseph Edwards, Warden

Copy of report emailed to jedwards@ipso.la.gov

NOTICE RS 40:31.38 (ACT 66)

RS 40:31.38 (ACT 66) authorizes the Louisiana Department of Health to charge a fee of \$150 to any permitted facility that fails to correct the necessary sanitary code violations to be in compliance at the time of its follow up inspection (1st re-inspection). Re-inspections are required when there are five or more uncorrected non-critical violations and/or one or more uncorrected critical violations remaining at the conclusion of an inspection. The fee is only charged if the necessary violations are not corrected before the 2nd re-inspection and other subsequent re-inspections. Facilities can avoid this fee if the violations noted on the routine inspection report are corrected by, or during, the follow up inspection. If a fee is assessed, the \$150 fee is payable within 30 days' notice, and failure to pay shall result in revocation of the permit.

Sanitarian Name/Print	Phone #	Sanitarian Signature	R.S. #
Frances Weiter	225-687-5885	<i>Frances Weiter</i>	3026

The above mentioned violations were called to my attention and were explained to me in detail. I hereby agree to

Correct Critical Violations by

Correct Non-Critical Violations by

Signature of Recipient

Name/Title

Joseph Edwards, Warden



Brett Stassi, Sr.

SHERIFF AND EX-OFFICIO TAX COLLECTOR

PARISH OF IBERVILLE
POST OFFICE DRAWER 231
PLAQUEMINE, LA. 70765-0231

To: Jenifer Morgan

From: Warden J. Edwards

Date: 6-10-22

Re: Corrective Action Statement

The discrepancy noted on the State Department of Health and Public Safety Report dated 12/17/21 (cracked mattresses in poor condition) was immediately corrected. Inmates were given new or mattresses that were in better condition.

A handwritten signature in black ink, appearing to be "Pete Edwards", written over a horizontal line.

Warden Pete Edwards

*(225) 687-5100 • 1-800-577-4873 - Court House • (225) 687-3553 • www.ibervillesheriff.com
(225) 625-2365 - Maringouin • (225) 642-5703 - St. Gabriel*

RADIO: KNCN239 Plaquemine • KNCN241 Maringouin • KNCT661 St. Gabriel



John Bel Edwards
GOVERNOR

Office of State Fire Marshal
8181 Independence Blvd. Baton Rouge, LA 70806
(225) 925-4911 (800) 256-5452 Fax (225) 925-4241



H. "Butch" Browning
FIRE MARSHAL

Inspection Report

Report # CB-21-049033-1

No Deficient/Cautionary Codes cited.

Location Information			
Inspection Type	Compliance Building Inspection	Inspection Date	5/12/2022 8:37:17 AM
Structure ID	22900	No. of Buildings	1
Capacity	123	Facility Code	J233
		Year Built	
Building/Trade Name	Address		
IBERVILLE PARISH JAIL	59605 BAYOU RD, PLAQUEMINE, LA 70764		

Owner Information			
Owner Type	Name	Contact Phone	Contact Email
	IBERVILLE PARISH POLICE JURY		GSALVADRAS@IBERVILLEPARISH.COM
Address			
58050 MERIAM STREET, PLAQUEMINE, LA 70765			

Tenant Information			
Name	Suite Number	Floor Number	Square Footage

Occupancy Details	
Occupancy Type	Details
Institutional	INSTITUTIONAL BUILDING TYPE: GROUP I-3 (DETENTION/CORRECTION); DETENTION/CORRECTION FACILITY TYPE: CONDITION 5

Comments
INMATE #: 105 STAFF #: 16 NO APPARENT DEFICIENCIES FOUND UPON TIME OF INSPECTION. FACILITY IS IN COMPLIANCE

Inspector Information		
Name: Beau Bella	Badge Number: 656	Inspector Signature: <i>Beau Bella</i>

Person to whom requirements were explained		
Name: Pete Edwards	Title: Warden	Signature: <i>Pete Edwards</i>

For questions regarding the contents of this report, please call: (225) 925 4911

R. S. 40: 1621 Whoever fails to comply with any order issued by the Fire Marshal or his authorized representative under any provision of Part III, Chapter 7, Title 40 of the Louisiana Revised Statutes of 1950, R.S. 40:1569 excepted, shall be fined not more than five hundred dollars or imprisoned, for more than six months or both. Each day's violation of an order constitutes a separate offense and may be punished as such at the discretion of court.