

Department of Public Safety & Corrections
State of Louisiana

JOHN BEL EDWARDS
GOVERNOR



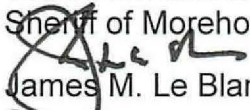
JAMES M. LE BLANC
SECRETARY

July 27, 2022

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MEMORANDUM

TO: The Honorable Mike Tubbs
Sheriff of Morehouse Parish

FROM: 
James M. Le Blanc
Secretary

RE: "Basic Jail Guidelines" Monitoring Report

Please see the attached monitoring report regarding the Basic Jail Guidelines (BJG) annual inspection that was conducted at Morehouse Parish Detention Center on June 22, 2022. The facility continues to provide a secure, safe, and stable environment for DOC offenders in their custody. We will continue with annual monitoring visits.

Thank you for your support of the BJG process.

JML/mwk

Attachment

c: Mike Ranatza, Executive Director, Louisiana Sheriffs' Association
Trevor Willhite, Warden, Morehouse Parish Detention Center
Seth Smith, Chief of Operations
Jerry Goodwin, Warden, DWCC
James Arnold, BJG Team Leader



BJG MONITORING REPORT

Annual, Semi-Annual, Quarterly, Monthly, or Recert with Waiver

Rev. 03/22/2022 mw

Facility Name: Morehouse Parish Detention Center
BJG Team Leader & Monitors: Colonel James Arnold (BJG Team Leader)
Facility Warden & Email Address: Warden Trevor Wilhite, twilhite@mpso.net
Facility Staff: Chief Issac Brown
BJG Inspection Date: 6-22-22
Previous BJJ Inspection Date: 6-23-21
Operational Capacity: 272
Count on Day of Visit: 166

Concerns or Issues from the previous BJJ Monitoring Inspection:

	# MALE	# FEMALE	TOTAL
Number of DOC Offenders	164	0	164
Number of Local Offenders	2	0	2
Number of Out of State Offenders	0	0	0
Number of Federal Offenders	0	0	0
Number of ICE Detainees	0	0	0
TOTAL	166	0	166

Number of DOC Offenders that are:

Single Bunked 0
Double Bunked 157
Triple Bunked 0
Total 157

Number of DOC Offenders that are in Restricted Housing:

Single Bunked 0
Double Bunked 7
Triple Bunked 0
Total 7

ASSAULTS: (Please list monthly since the previous BJJ monitoring visit.)

Month/Year	Off/Off	Off/Off w/sig inj	Offender/Staff	Off/Staff w/sig inj
6/21	0	0	0	0
7/21	1	0	0	0
8/21	0	0	0	0
9/21	2	0	0	0
10/21	0	0	0	0
11/21	0	0	0	0
12/21	0	0	0	0
1/22	0	0	0	0
2/22	0	0	0	0
3/22	0	0	0	0
4/22	0	0	0	0
5/22	0	0	0	0

SEIZURE FINDINGS: (Please list monthly since the previous BJJ monitoring visit.)

Month/Year	Illicit Substance	Alcohol	Weapon	Cell Phone	Other
6/21	0	0	0	2	1
7/21	1	0	3	0	0
8/21	0	0	2	2	1
9/21	1	0	0	0	1
10/21	1	0	0	1	0
11/21	0	0	0	0	0
12/21	0	0	0	0	0
1/22	0	0	0	0	0
2/22	0	0	0	0	0
3/22	0	0	0	1	0
4/22	2	0	0	3	0
5/22	1	0	0	0	0

GENERAL APPEARANCE, CLEANLINESS, AND COMMENTS OF THE FACILITY:

Living Area: The living areas were found to be clean with no concerns regarding sanitation or security.

- **Dorms** – During walk thru inspection of the dorms they were found to be clean and clutter free. Offender's property was neatly stored in their assign lockers. Sick call forms and grievances were available in the dorms. Facility rules and menus were posted on the offenders bulletin boards.
- **Cell Block** – Clean and minimal property was noted. 7 DOC male offenders were in administrative segregation with no concerns or negative comments voiced.

Culinary/Dining: Culinary/Dining area were clean, the last food retail inspection was conducted on 5-05-22 there was 2 critical items that was corrected on sight and 2 non-critical items. A work order was submitted for the non-critical items and they were completed on 5-19-22. Utensil inventories was conducted on 6-22-22 found to be accurate with a checkout system.

Bathrooms: Bathrooms were inspected and found to be in good working order.

Yard Areas: There is ample yard space for offenders to exercise. The yards were to be found clean and free of debris.

Maintenance: Work orders are utilized for repairs. Tools and chemicals in the area were checked and were found to be accurate. A checkout system was in place.

REVIEW AND COMMENT ON THE FOLLOWING BASIC JAIL GUIDELINES: (Compliant or Non-Compliant)

I-A-001 **Safety/Sanitation/Inspections:** Compliant - Documentation reflects that periodic inspections were being made. Last FM inspection was conducted on 4-26-22 and last DHH incarceration inspection and DHH inspection for retail food were on 5-05-22. (see attached reports)

I-C-001 **Emergency Plan:** Compliant - The facility has an approved emergency plan in place. Documentation reflects that all staff has been trained on emergency procedures.

II-A-007 **Counts:** Compliant

- How many formal counts are conducted each shift? 7 Day shift, Night shift 7
- How many counts are conducted each day? 14

- **Stick outs counts** are counts that are conducted in areas other than housing units, such as food services and other areas of normally authorized locations. When conducting and submitting the counts, employees are to actually see the offender before turning in these counts.
 - How does the facility accomplish this? Staff conducts visual counts according to policy.
 - Does this process ensure accountability and safe/secure operation of the facility?
YES

II-A-008 **Offender Population Management System:** Compliant - A written policy and procedure are in place for effective offender case management. The offender file is transferred with offender to another local jail or DOC facility.

II-A-010 **Admissions:** Compliant - Current policy and procedures are in place for new offenders. Documentation is in place for each noted bullet.

II-A-012 **Classification System:** Compliant

Does this facility have any trustees that work outside the secure perimeter? (Yes or No)
YES

If yes,

- What is their classification process to determine who is eligible for trustee status? A detailed written classification procedure is in place to determine trustee status. Offenders are screened by classification, security, and the Warden to ensure an objective classification process is used as required by the guidelines.

- Does their classification process meet DPS&C, Corrections Services' criteria? The facility classification process uses the same criteria as DPS&C. The facility utilizes the trustee screening form that is provided by DPS&C.

II-A-018 Offender Drug Testing (Please list monthly since the previous BJJ monitoring visit.)

Month/Year	# DOC Tested	Total DOC Pop	% Tested	# Positive
6/21	76	208	15%	2
7/21	70	195	14%	2
8/21	78	210	16%	4
9/21	76	203	15%	0
10/21	76	198	15%	0
11/21	67	200	13%	0
12/21	67	200	13%	0
1/22	72	194	14%	0
2/22	78	186	15%	0
3/22	76	168	13%	1
4/22	72	164	12%	1
5/22	63	164	10%	1

II-A-019 Offender Transfers: Compliant - Policy and procedures are in place. Documentation of transfer order was in file for review to ensure guidelines are being followed.

II-A-020 Frequency of Cell Checks: Compliant - Policy and procedures are in place. Documentation in files reflects the policy and procedures are being followed.

II-B-002-1 Use of Restraints for Pregnant Offenders: Compliant - Policy and procedures are in place. During inspection it was noted that facility has not had to use restraints for any pregnant offender.

II-C-001 Procedures for Searches: Compliant - Each shift is required to conduct property searches during their tour of duty. The facility provided documentation on their searches which promotes good correctional practices.

II-D-001 Key, Tool, and Utensil Control: Compliant - Appropriate inventories and check-out were in place to ensure accountability for keys, tools, and kitchen utensils. Keys were being passed from shift to shift and staff were familiar with what area each key fits.

III-A-001 Rules and Discipline: Compliant

- Does the facility's offender orientation include the application process for applying for restoration of good time? YES
- What is their restoration of good time application process for the offender population? The offender will write a request for restoration of good time application. Classification officer will let the offender fill out the form and checks that all information is correct. Classification officer will then give the form to the Warden for approval. If approved it is sent to DPS&C for processing.
- Does their restoration of good time application process meet DPS&C, Corrections Services' criteria? YES

IV-C-001 Access to Care/Clinical Services (Does the facility charge a co-payment? If so, approved by DPS&C?): Compliant - The facility assess a \$5 co-pay for sick call approved by DPS&C. Offenders are advised of how to obtain medical services.

IV-C-006-1 Pregnancy Management: Compliant - Written policy and procedures are in place. Facility has not housed any pregnant offender prior to inspection.

- IV-C-008 Annual TB Testing:** Compliant - Annual TB Testing is being conducted by the medical department. The testing is being conducted at no cost to the offender.
- IV-C-012 Access to Sick Call:** Compliant - Offenders have access to sick call three times per week. Medical care is provided by Morehouse General Hospital and Ochsner LSU Monroe if needed.
- IV-C-013 Infirmary Care:** Compliant – offenders are transferred to Morehouse General or Ochsner LSU Monroe when appropriate. Appropriate documentation is on file to facilitate transfer. Offenders requiring infirmary housing are transferred to a DPS&C facility.
- IV-C-013-1 Medical Releases** (Medical Parole, Medical Treatment Furlough, and Compassionate Release): Compliant – Written policy and procedure are in place. Facility doesn't have any offender documented for medical release during this period.
- IV-C-014 Suicide Prevention and Intervention:** Compliant - A written suicide prevention/intervention policy is on file which was approved by Dr. Susan Tucker. Annual training for all staff was on file and documentation was on file to reflect.
- IV-C-016 Notification-Compliant:** Compliant - Written policy and procedures are in place and documentation of notification was also on file to reflect policy was being followed.
- IV-D-004 Confidentiality of Health Information:** Compliant - Complete consent forms are on file. A written policy details which staff member has access to the medical file. Medical files are maintained separately from case files.
- IV-E-001 Alleged and Substantiated Sexual Assaults:** Compliant - Written policy and procedures are in place. Chief Brown serves as the PREA investigator for the facility. PREA training is on file for staff and offenders. PREA posters are place throughout the facility. There were no PREA allegation made during this rating period.
- Is this facility required to be PREA compliant due to contract language? (Yes or No) No
 - Is this facility PREA compliant? (Yes or No) Yes
 - If yes, date compliance received: N/A
 - If this facility is required to be PREA compliant due to contract language, and has not done so, what is their plan of action for compliance? N/A

V-A-003 Programs and Services

- List all Certified Treatment Programs (Attach Form IS-B-8-b) (see attached)
- List all other Offender Programs AA/NA and Religious

V-A-003-1 Educational Programming

GED Program

Number of GED Slots	<u>20</u>
	0- No instructor at present time
Number of Participants	<u>0</u>
YTD Number of Completions	<u>0</u>

V-B-001 Releasing Offenders: Compliant - The personal property of offenders is returned with two forms of ID, available community resources and a five day supply of current meds.

V-B-010 Proposed Expansions: Compliant - No plans of expansions at this time.

V-C-001 Substance Abuse Programs: Complaint- Facility offers AA/NA.

V-C-002 Reentry Programs (Are offenders releasing with two valid forms of identification?) YES

V-C-004 Parole Board Procedures: Compliant - Written policy and procedures are in place. Documentation present showing facility Warden or designee be present at parole boards.

VI-B-002 Grievance Process: Compliant

- Does grievance process include at least two levels of review? YES
- Who is the designee at each level of review? 1st level is the Lt. and 2nd level is the Warden.
- What is the specified time period for response at each level? 1st 20 days and 2nd 30 days.

VII-A-002 Weapons Training: Compliant - Certificate on file to show the completion of initial and annual.

VII-B-008 Monthly Reporting: Compliant - Monthly reports are being submitted on time each month.

OTHER:

STAFF COMMENTS/MORALE/GENERAL OBSERVATIONS: Staff morale was observed to be good. Staff displayed professional attitude in the performance of their duties.

OFFENDER COMMENTS/MORALE/QUALITY OF LIFE: Offenders morale and quality of life deemed to be good. I spoke with several offenders and no negative comments were noted. Offenders were aware of how to make sick call, file grievance and PREA.

RECOMMENDATION: Chief Brown and Warden Wilhite staff make great efforts to maintain their compliance with the Basic Jail Guidelines. Based on my walk through of this facility and review of the BJJ files, it is recommended that Morehouse Parish Detention Center remain on annual monitoring.



**STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH**

**Detention or Incarceration
Notice of Violations**

Routine/Renewal

Permit Number 34-02-224	Permit Name Morehouse Parish Detention Center-224		
Name of Establishment Morehouse Parish Detention Center-224		Owner Name	
Address 6444 Patey RD Bastrop, LA 71229		Date 05/05/2022	Time 02:05 PM

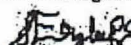
LAC TITLE 51 PART XVIII

NON-CRITICAL ITEMS: These items should be corrected by the next regular inspection or according to the compliance schedule (see below) established by this office.

Category	Code Reference	Description of Violations
Approved Bathing Facilities	101	24 - There is chipped tile in the shower area. DORMS: BRAVO, CHARLIE, DELTA [Repeat]

Comments:

REPORT EMAILED TO WARDEN.

Number Licensed For 272	Number in Attendance 167	License Anniversary 06/30/2022
Sanitarian Name/Print Jonathan Eagles	Phone # 318-283-0806	Sanitarian Signature 
		R.S. # 2083

The above mentioned violations were called to my attention and were explained to me in detail. I hereby agree to

Correct Critical Violations by

Correct Non-Critical Violations by

Signature of Recipient

Name/Title

WARDEN TREVOR WILHITE

STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH

INSTITUTION REPORT

Agency License No. N/A	Anniversary Month JUNE				
Name of Establishment MOREHOUSE PARISH DETENTION CENTER-224	Mailing Address				
Address 6444 PATEY RD					
City, state, Zip Code BASTROP LA 71229					
Type of Facility JAILS 272 167					
Parish Morehouse	Date Inspected 05/05/2022				
The above establishment has been inspected by a representative of this section, and: <input checked="" type="checkbox"/> License is Recommended; <input type="checkbox"/> License is Not Recommended; <input type="checkbox"/> License is Pending Reinspection; from the standpoint of sanitation					
JONATHAN EAGLES					
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LHS 48 (R 7/99)	D 1014				



John Bel Edwards
GOVERNOR

Office of State Fire Marshal

8181 Independence Blvd. Baton Rouge, LA 70806
(225) 925-4911 (800) 256-5452 Fax (225) 925-4241


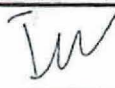


H. "Butch" Browning
FIRE MARSHAL

Inspection Report

Report # CB-21-048080-1

No Deficient/Cautious Codes cited.

Location Information			
Inspection Type	Compliance Building Inspection	Inspection Date	4/26/2022 12:26:48 PM
Structure ID	51690	No. of Buildings	Facility Code J329
Capacity	272	Year Built	Construction Type
Building/Trade Name		Address	
MOREHOUSE PARISH DETENTION CENTER		6444 PATEY ROAD, COLLINSTON, LA 71229	
Owner Information			
Owner Type	Name	Contact Phone	Contact Email
Municipal Project		(318) 281-4141	IBROWN@MPSO.NET
Address			
COURTHOUSE, BASTROP, LA 71220			
Tenant Information			
Name	Suite Number	Floor Number	Square Footage
Occupancy Details			
Occupancy Type	Details		
Institutional	INSTITUTIONAL BUILDING TYPE: GROUP I-3 (DETENTION/CORRECTION); DETENTION/CORRECTION FACILITY TYPE: CONDITION 1		
Comments			
NO APPARENT DEFICIENCIES AT TIME OF INSPECTION. ACCEPTABLE FOR OCCUPANCY.			
Inspector Information			
Name: Jeremy Defee	Badge Number: 707	Inspector Signature: 	
Person to whom requirements were explained			
Name: Trevor Wilhite	Title: Warden	Signature: 	

For questions regarding the contents of this report, please call:

R. S. 40: 1621 Whoever fails to comply with any order issued by the Fire Marshal or his authorized representative under any provision of Part III, Chapter 7, Title 40 of the Louisiana Revised Statutes of 1950, R.S. 40:1569 excepted, shall be fined not more than five hundred dollars or imprisoned, for more than six months or both. Each day's violation of an order constitutes a separate offense and may be punished as such at the discretion of court.



John Bel Edwards
GOVERNOR

Office of State Fire Marshal

8181 Independence Blvd. Baton Rouge, LA 70806
(225) 925-4911 (800) 256-5452 Fax (225) 925-4241



H. "Butch" Browning
FIRE MARSHAL

Inspection Report

Report # CB-21-048080-1

No Deficient/Cautionary Codes cited.

L.R.S. 40:1577 APPEAL FROM ORDER

When an order is made by one of the deputies or representatives of the Fire Marshal, the owner or occupant of the building or premises may, within three days, appeal to the Fire Marshal. The Fire Marshal shall, within five days, review the order and advise the owner or occupant of his decision thereon. The owner or occupant may, within five days after the making of affirming of any such order of the Fire Marshal, file an application with the Board of Review.

RULES FOR APPEALING TO THE FIRE MARSHAL BOARD OF REVIEW

- I. Any application to the Board of Review shall contain the following basic information set off in organized fashion with captions indicating that the paragraph in question contains the following basic information.
 1. The name of the applicant.
 2. A brief description of the facts.
 3. A copy of the order of the Fire Marshal which is being appealed.
 4. A reference to the section of the law or code being reviewed.
 5. A brief description of why the applicant feels the requirements of the Fire Marshal is not within the Fire Marshal's authority, or brief description of why the interpretation of the Fire Marshal is incorrect or what specific relief is required by the applicant.
 6. A list of the individuals who will be appearing before the Board, and a brief description of the testimony or information they will be providing the Board.
 7. A list of all the documents which will be introduced or provided to the Board along with a brief description of the documents, and if possible, a copy of said documents.
 8. A list of each exhibit except for documents, and a brief description of the exhibit.

- II. Whenever possible, a notice of the meeting, date and place, and the agenda will be recorded in the Louisiana Register, however, whenever that is not possible, a copy of the meeting notice including the date, time and place, and agenda of the meeting of the Board will be published in the official notices of the official state journal; furthermore, a press release containing the same information will be mailed to the official journals of the cities of Shreveport, Monroe, Lafayette, Lake Charles, Alexandria, New Orleans, and Baton Rouge and any city or town in which the meeting of the Board is to be held if it is not one of the aforementioned major cities; and the same information shall be mailed to each individual who has notified the Fire Marshal of his desire to receive a notice of such appeal.

- III. A copy of the determination of the Board as prepared by the Chairman will be mailed to each individual who requests a copy of that specific determination as well as to the applicant.

- IV. The time delays for filing an appeal shall be those specified in R.S.40:1577 and 40:1578 1 D.