

Department of Public Safety & Corrections
State of Louisiana

JEFF M. LANDRY
GOVERNOR



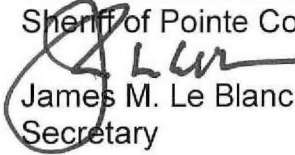
JAMES M. LE BLANC
SECRETARY

January 12, 2024

50

MEMORANDUM

TO: The Honorable Rene' Thibodeaux
Sheriff of Pointe Coupee Parish

FROM: 
James M. Le Blanc
Secretary

RE: "Basic Jail Guidelines" Monitoring Report

Please see the attached monitoring report regarding the Basic Jail Guidelines (BJG) annual inspection conducted at Pointe Coupee Parish Detention Center on December 20, 2023. The facility continues to provide a secure, safe, and stable environment for DOC offenders in their custody. At this time DPS&C will continue with annual monitoring visits.

Thank you for your support of the BJD process.

JML/mk

Attachment

c: Mike Ranatza, Executive Director, Louisiana Sheriffs' Association
Brent Plauche, Warden, Pointe Coupee Parish Detention Center
Seth Smith, Chief of Operations
Marcus Myers, Warden, RLCC
Jennifer Morgan, BJD Team Leader



BASIC JAIL GUIDELINES MONITORING REPORT

Annual

Ver. 11/28/2023 mwk

Facility Name: Pointe Coupee Parish Detention Center
BJG Team Leader & Monitors: Jennifer Morgan, Team Leader
Facility Warden & Email Address: Brent Plauche – bplauche@pcpso.org
Facility Staff: Warden Brent Plauche, Sgt. Luke Vavasseur, COS James Lee
BJG Inspection Date: December 20, 2023
Previous BJJ Inspection Date: December 6, 2022
Operational Capacity: 120
Count on the Day of Visit: 75

List Concerns or Issues from the previous BJJ Monitoring Inspection: NONE

Count on the Day of Visit:

	# MALE	# FEMALE	TOTAL
Number of DOC Inmates	14	0	14
Number of Local Inmates	52	9	61
Number of Out of State Inmates	0	0	0
Number of Federal Inmates	0	0	0
Number of ICE Detainees	0	0	0
TOTAL	66	9	75

Number of DOC Inmates that are:

Single Bunked _____ 0
Double Bunked _____ 14
Triple Bunked _____ 0
Total _____ 14

Number of DOC Inmates that are in Restricted Housing:

Single Bunked _____ 0
Double Bunked _____ 0
Triple Bunked _____ 0
Total _____ 0

ASSAULTS: (Please list monthly since the previous BJJ monitoring visit.)

Month/Year	Inmate/Inmate	Inmate/Inmate w/ Significate Injury	Inmate/Staff	Inmate/Staff w/ Significate Injury
DECEMBER 2022	0	0	0	0
JANUARY 2023	0	0	0	0
FEBRUARY 2023	0	0	0	0
MARCH 2023	0	0	0	0
APRIL 2023	0	0	0	0
MAY 2023	0	0	0	0
JUNE 2023	0	0	0	0
JULY 2023	0	0	0	0
AUGUST 2023	0	0	0	0
SEPTEMBER 2023	0	0	0	0
OCTOBER 2023	0	0	0	0
NOVEMBER 2023	0	0	0	0

SEIZURE FINDINGS: (Please list monthly since the previous BJJ monitoring visit.)

Month/Year	Illicit Substance	Alcohol	Weapon	Cell Phone	Other
DECEMBER 2022	0	0	0	0	0
JANUARY 2023	0	0	0	0	0
FEBRUARY 2023	0	0	0	0	1
MARCH 2023	0	0	0	0	1
APRIL 2023	0	0	0	1	0
MAY 2023	0	0	0	0	0
JUNE 2023	0	0	0	0	1
JULY 2023	1	0	0	0	0
AUGUST 2023	0	0	0	0	1
SEPTEMBER 2023	0	0	0	0	0
OCTOBER 2023	0	0	0	0	0
NOVEMBER 2023	0	0	0	0	0

GENERAL APPEARANCE, CLEANLINESS, AND COMMENTS OF THE FACILITY

Living Area: Both thee the dorms and cellblock areas were neat and clean. There are some areas of peeling paint, however, a full renovation is currently underway.

- **Dorms:** The dorm areas are neat and clean. Inmate personal belongings are stored properly in a metal locker box provided. There are some areas of peeling paint in the dorms, however, the facility is still undergoing renovations.
- **Cell Block:** The cellblock area is neat and clean. There are some areas of peeling paint in the cellblock, however, the facility is still undergoing renovations.

Culinary/Dining: There is no dining hall at the facility. Inmates eat in the day room off the dorms. The kitchen area is clean and in order. The utensils are on a shadow board and on inventory. Utensils are being signed in and out properly. All knives are also on inventory and kept in a locked cabinet.

Bathrooms: Bathroom facilities are part of the housing units. There is some paint peeling in the bathroom areas. Bathroom are clean and working properly.

Yard Areas: Yards are clean and neat in appearance and accessible to inmates for recreation, weather permitting.

Maintenance: There is no maintenance department at the facility. No tools are kept at the facility. Maintenance is done through Pointe Coupee Parish.

REVIEW AND COMMENT ON THE FOLLOWING BASIC JAIL GUIDELINES: (Compliant or Non-Compliant)

- I-A-001 Safety/Sanitation/Inspections (MANDATORY): Compliant**
Inspections being conducted weekly at the facility and checklist filled out. DHH and FM inspections being done annually. Water temperatures checked in housing areas. There are no deficiencies listed on the FM report dated 05/24/2023. The deficiencies listed on the DHH Detention or Incarceration report dated 12/11/2023 are due to be addressed as part of the continuing renovation of the facility. The deficiency listed on the DHH Retail Food report dated 12/11/2023 was corrected on site.
- I-C-001 Emergency Plan (MANDATORY): Compliant**
Facility has an emergency plan in place for emergency situations. Staff are trained in the use of the emergency plan. Emergency evacuation plan has been submitted to Headquarters and has been approved by the Fire Marshall.
- I-C-003 Fire Safety/Code Conformance (MANDATORY): Compliant**
The facility complies with FM. Fire alarm system are checked and approved by FM.
- II-A-006 Staff Log (MANDATORY): Compliant**
Staff logs are kept on the day to day operations of the facility.
- II-A-007 Counts (MANDATORY): Compliant**
- How many formal counts are conducted each shift? **3**
 - How many counts are conducted each day? **48 (informal counts every 30 minutes)**
 - **Stickouts counts**
 - How does the facility accomplish this? **The escorting officer calls the stick out count into control center. There are also GPS trackers on all vehicles**
 - Does this process ensure accountability and safe/secure operation of the facility?
Yes
- II-A-008 Inmate Population Management System: Compliant**
Necessary paperwork is being done on inmates entering and releasing from the facility. All information is kept in the inmate's record.
- II-A-010 Admissions: Compliant**
Admission and medical screenings are conducted upon intake at the facility. Property is searched and the items the inmate can not have while in custody is inventoried and stored.
- II-A-012 Classification System: Compliant**
Does this facility have any trustees that work outside the secure perimeter? **Yes**
If yes,
- What is their classification process to determine who is eligible for trustee status?
Inmates are screened upon intake for placement in jobs as well as custody status and housing. The facility uses a two tier process in reviewing eligibility for trustee with the warden making the final decision. Background and criminal histories are checked also.
 - Does their classification process meet DPS&C, Corrections Services' criteria? **Yes**

II-A-016 Photo Identification (MANDATORY): Compliant
Inmates are issued ID cards from the facility upon intake.

II-A-018 Inmate Drug Testing (MANDATORY): (List monthly since the previous BJJ monitoring visit.)

Month/Year	# DOC Tested	Total DOC Pop	% Tested	# Positive
DECEMBER 2022	3	12	25	0
JANUARY 2023	3	13	23	0
FEBRUARY 2023	5	15	33	0
MARCH 2023	3	15	20	0
APRIL 2023	5	23	22	0
MAY 2023	10	23	43	0
JUNE 2023	15	25	60	0
JULY 2023	10	20	50	0
AUGUST 2023	5	20	25	0
SEPTEMBER 2023	10	23	43	0
OCTOBER 2023	10	15	67	0
NOVEMBER 2023	3	14	21	0

II-A-019 Inmate Transfers: Compliant
All inmate transfers are handled and reported to OAS prior to being transferred.

II-A-020 Cell Checks (MANDATORY): Compliant
Cell checks are performed every 30 minutes.

II-B-002-1 Use of Restraints for Pregnant Inmates: Compliant
This facility does not house pregnant inmates, however, in the event they do have to restrain a pregnant inmate, there is a policy in place which includes the presence of medical personnel.

II-C-001 Procedures for Searches: Compliant
Searches are conducted of the facility and inmates and their property. Proper documentation is kept of all searches.

II-D-001 Key, Tool, and Utensil Control (MANDATORY): Compliant
Keys, tools and kitchen utensils are on an inventory and being signed in and out with use.

III-A-001 Rules and Discipline (MANDATORY): Compliant

- Does the facility's inmate orientation include the application process for applying for restoration of good time? **Yes**
- What is their restoration of good time application process for the inmate population?
Inmates fill out the Form OF-D-2-a Application for Restoration of Good Time. The form is reviewed by the Warden and the forwarded to DOC HQ for processing.
- Does their restoration of good time application process meet DPS&C, Corrections Services' criteria? **Yes**

IV-A-003 Food/Dietary Allowances (MANDATORY): Compliant
Food allowances are reviewed annually by a qualified dietician.

IV-A-006 Food Services Management (MANDATORY): Compliant
The facility serves three meals daily with at least two being hot meals. There is no more than 14 hours between the evening meal and breakfast meal.

- IV-B-001 Plumbing Fixtures – Toilets & Washbasins (MANDATORY): Compliant**
There are adequate toilet and washbasins available to inmates in housing units with hot and cold running water.
- IV-B-002 Plumbing Fixtures – Showers (MANDATORY): Compliant**
There are adequate showers available to inmates in housing units with hot water temperatures in the acceptable range.
- IV-B-005 Personal Hygiene (MANDATORY): Compliant**
Hygiene items are issued upon intake. Additional hygiene items are provided weekly.
- IV-C-001 Access to Care/Clinical Services (MANDATORY) (Does the facility charge a co-payment? If so, approved by DPS&C?): Compliant**
Inmates are explained the procedures for accessing medical at the facility during the intake process. The facility charges \$3 for sick call, \$6 for emergency room visits and \$2 for new prescriptions. These co-pays have been approved by DOC. A nurse practitioner comes to the facility to see inmates for medical treatment. A nurse is on staff daily.
- IV-C-003 Provision of Treatment (MANDATORY): Compliant**
The designated health authority for the facility is Dr. Elliott. All documentation included supports policy.
- IV-C-005 24 Hour Care (MANDATORY): Compliant**
The inmates have access to care 24 hours daily. In the event the level of care is beyond the scope of services the facility can provide, the inmate is taken to the local hospital for treatment.
- IV-C-006-1 Pregnancy Management (MANDATORY): Compliant**
This facility does not house pregnant inmates, however, they do have a policy in place should they happen to house one.
- IV-C-008 Annual TB Testing: Compliant**
TB testing is conducted upon intake and annually thereafter.
- IV-C-009 Chronic Care Program (MANDATORY): Compliant**
Health records and treatment plans are done on inmates by the health care provider.
- IV-C-012 Access to Sick Call (MANDATORY): Compliant**
Sick call is available daily. Inmates requesting sick call are seen by the nurse on duty.
- IV-C-013 Infirmary Care: Compliant**
There is no infirmary at the facility. Medical care is available with staff on call for after hours.
- IV-C-013-1 Medical Releases (Medical Parole, Medical Treatment Furlough, and/or Compassionate Release): Compliant**
There have been no medical releases from this facility as of the date of this inspection.
- IV-C-014 Suicide Prevention and Intervention (MANDATORY): Compliant**
Staff are provided suicide prevention training annually. Any inmate on suicide watch is documented. The policy has been approved by the Mental Health Provider.
- IV-C-015 Inmate Deaths (MANDATORY): Compliant**
There was one inmate death at the facility in February of 2023. The inmate died of natural causes. This death was properly reported.

- IV-C-016 Notification: Compliant**
There have been no inmates admitted to the ICU or trauma center as of the date of this inspection.
- IV-D-001 Healthcare Quarterly Meetings (MANDATORY): Compliant**
Meetings are held on a quarterly basis with the health care authority and administrative staff.
- IV-D-004 Confidentiality of Health Information/Individual Health Record: Compliant**
All inmate health information is kept confidential. Medical records are transferred with the inmate when he is transferred from the facility.
- IV-006-1 Emergency Assessment for Intoxication or Suspected Intoxication (MANDATORY): Compliant**
A policy has been put in place for the use of naloxone for intoxication or suspected intoxication. Staff has been properly trained in the use of naloxone.
- IV-D-007 Internal Review/Quality Assurance (MANDATORY): Compliant**
There have been no major risk events as of the date of this inspection. There is a policy in place in the event a situation would arise.
- IV-E-001 Alleged and Substantiated Sexual Assaults: Compliant**
Staff are trained annually on PREA. There have been no alleged or substantiated sexual assaults as of the date of this inspection.
- V-A-004 Religious Programs: Compliant**
Various religious programs are offered weekly through volunteers.
- V-A-005 Exercise & Recreation Access (MANDATORY): Compliant**
Inmates are offered recreation on Monday, Wednesday and Friday from 8:30am-9:30am, weather permitting.
- V-B-001 Programs and Services: N/A**
- List all Certified Treatment Programs (Attach Form IS-B-8-b)
None
 - List all other Inmate Programs
None
- V-B-002 Educational Programming: N/A**
GED Program
- | | |
|---------------------------|---|
| Number of GED Slots | 0 |
| Number of Participants | 0 |
| YTD Number of Completions | 0 |
- V-B-003 Substance Abuse Programs: N/A**
There are currently no substance abuse programs offered to inmates. Inmates requesting substance abuse are transferred to an appropriate facility, however, the full AA Big Book 4th Edition is available on the kiosk.
- V-C-001 Releasing Inmates: Compliant**
Inmate's property is returned to them upon discharge. TDE's are maintained at the Capital Area Regional ReEntry Center.

- V-C-002 Regional Reentry Programs** (Are inmates released with two valid forms of identification?):
Compliant
Inmates are released with two forms of identification. Inmates requesting ReEntry programming are transferred to the Capital Area Regional ReEntry Center.
- V-C-004 Parole Board Procedures: Compliant**
Parole Board proceedings are held via Zoom. Appropriate staff is present for hearings.
- VI-B-002 Grievance Process (MANDATORY): Compliant**
- Does the grievance process include at least two levels of review?
Yes
 - Who is the designee at each level of review?
1st level – Warden
2nd level - Sheriff
 - What is the specified time period for response at each level?
72 hours
- VII-A-002 Weapons Training: Compliant**
Weapons training is conducted annually.
- VII-B-010 Monthly Reporting: Compliant**
Monthly reports are submitted in a timely manner.
- VII-B-012 Proposed Expansions: Compliant**
There are no proposed expansions at this time.

STAFF COMMENTS/MORALE/GENERAL OBSERVATIONS:

Staff was knowledgeable of their job duties and there were no concerns voiced.

INMATE COMMENTS/MORALE/QUALITY OF LIFE:

Inmate morale and quality of life appear good. Inmates spoken to had no complaints.

RECOMMENDATION:

At this time, I recommend continued Annual Monitoring.



John Bel Edwards
GOVERNOR

Office of State Fire Marshal

8181 Independence Blvd. Baton Rouge, LA 70806
(225) 925-4911 (800) 256-5452 Fax (225) 925-4241



Daniel H. Wallis
FIRE MARSHAL

Inspection Report

Report # CB-23-008304-1

No Deficient/Cautious Codes cited.

Location Information			
Inspection Type	Compliance Building Inspection	Inspection Date	5/24/2023 5:47:38 PM
Structure ID	23654	No. of Buildings	3
Capacity	120	Facility Code	J254
		Year Built	1988
		Construction Type	Type IIA / (111)
Building/Trade Name		Address	
POINTE COUPEE PARISH DETENTION		10933 CAJUN II ROAD, NEW ROADS, LA 70760	
Owner Information			
Owner Type	Name	Contact Phone	Contact Email
Municipal Project	POINTE COUPEE PARISH POLICE JURY	(225) 638-6407	JOEZABACK@GMAIL.COM
Address			
PO BOX 290, NEW ROADS, LA 70760			
Tenant Information			
Name	Suite Number	Floor Number	Square Footage
Occupancy Details			
Occupancy Type	Details		
Institutional	INSTITUTIONAL BUILDING TYPE: GROUP I-3 (DETENTION/CORRECTION); DETENTION/CORRECTION FACILITY TYPE: CONDITION 2		
Comments			
NO APPARENT DEFICIENCIES NOTED AT THE TIME OF INSPECTION. FACILITY IS IN COMPLIANCE.			
Inspector Information			
Name: Kelly Davis	Badge Number: 713	Inspector Signature:	
Person to whom requirements were explained			
Name: Annie Young	Title: Sargeant	Signature:	

For questions regarding the contents of this report, please call: (225) 925 4911

R. S. 40: 1621 Whoever fails to comply with any order issued by the Fire Marshal or his authorized representative under any provision of Part III, Chapter 7, Title 40 of the Louisiana Revised Statutes of 1950, R.S. 40:1569 excepted, shall be fined not more than five hundred dollars or imprisoned, for more than six months or both. Each day's violation of an order constitutes a separate offense and may be punished as such at the discretion of court.



**STATE OF LOUISIANA
DEPARTMENT OF HEALTH
OFFICE OF PUBLIC HEALTH**

**Detention or Incarceration
Notice of Violations**

Routine/Renewal

Permit Number 39-01-224	Permit Name Pointe Coupee Detention Center-224		
Name of Establishment Pointe Coupee Detention Center-224		Owner Name POINTE COUPEE PARISH GOVERNMENT	
Address 10933 Cajun II RD New Roads, LA 70760		Date 12/11/2023	Time 01:25 PM

LAC TITLE 51 PART XVIII

NON-CRITICAL ITEMS: These items should be corrected by the next regular inspection or according to the compliance schedule (see below) established by this office.

Category	Code Reference	Description of Violations
Building Requirement	101	3 - The walls are in disrepair. PEELING PAINT [Repeat]
Building Requirement	101	6 - The ceilings are not in good repair. WATER DAMAGED CEILING TILE

Comments:

No signature due to field device computer issues.

Number Licensed For	Number in Attendance	License Anniversary	
	72	03/31/2023	
Sanitarian Name/Print Carl Whittington	Phone # 225-638-3373	Sanitarian Signature	R.S. # 927

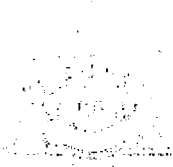
The above mentioned violations were called to my attention and were explained to me in detail. I hereby agree to

Correct Critical Violations by

Correct Non-Critical Violations by

Signature of Recipient

Name/Title
PENNY COLLIE/ OFFICE MANAGER



POINTE COUPEE PARISH SHERIFF'S OFFICE

POST OFFICE BOX 248 * NEW ROADS, LOUISIANA 70760

SHERIFF
(225) 638-5400
1-800-256-1235
FAX (225) 638-5403

CIVIL
(225) 638-5433
1-800-256-1235
FAX (225) 638-5420

DETENTION CENTER
(225) 638-5407
(225) 638-5409
FAX (225) 638-5431

CRIMINAL/COMMUNICATIONS
(225) 694-3737
1-800-256-1233
FAX (225) 694-5408

RENÉ THIBODEAUX
SHERIFF AND
EX OFFICIO TAX COLLECTOR

12/11/2023

The deficiencies dated 12/11/2023 Peeling Paint, Water damaged ceiling tiles

Action taken: Peeling paint and replacing ceiling tiles will be addressed as part of the upcoming construction.


Warden

An Equal Opportunity Employer



POINTE COUPEE PARISH SHERIFF'S OFFICE

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RENE THIBODEAUX
SHERIFF AND
EX OFFICIO TAX COLLECTOR

12/11/2023

The deficiencies dated 12/11/2023 Food not stored in a clean, covered container

Action taken: Kitchen supervisor reprimanded. Was also advised to review all safe serve polices with employees in kitchen.


Warden

An Equal Opportunity Employer

Sexual Assault BJJ Pre Audit Questionnaire

IV-E-001-a 8/10/2023

Facility Information

Name of Facility: *Pointe Coupee Parish Detention Center*

Physical Address:

City *New Roads* State *LA.* Zip: *70760*

Warden: *Brent Plaud*

Current Population of Facility:

Which population(s) does the facility hold? Females Males Both Females and Males

Number of staff currently employed by the facility who may have contact with inmates: *35*

Number of contracts with contractors who may have contact with inmates: *0*

Number of volunteers who have contact with inmates: *4*

In housing units, does the facility maintain sight and sound separation between youthful (18 and under) inmates and adult inmates? *If they have not been adjudicated by courts*

Does the facility have a video monitoring system, electronic surveillance system, or other monitoring technology? *yes*

Does the facility have medical and mental health services onsite? If no, provide offsite facility designated for services? *yes*

Facility Requirements

Attach example of practice

BJG Guideline: Unit must have a written policy outlining a zero tolerance policy for sexual abuse, assault, and harassment, to include the following provisions:

- Procedure for screening new hires relative to a history of sexual abuse convictions.
- Procedure for screening prisoners for risk of sexual victimization/abusiveness.
- Training of staff, volunteers and prisoners in the policy.
- Requirement for reporting resource to be posted in congregate setting areas (i.e. housing units and food services).
- The process for privately reporting sexual abuse, assault, and/or harassment incidents.
- Regular unannounced rounds by supervisors to monitor for sexual assault included in policy.
- Sight and sound separation between prisoners under the age of 18 and prisoners over the age of 18 or alternatively continuous supervision of these populations when they are together.
- A practice for announcing cross gender rounds in housing areas.
- Prohibition of cross-gender strip searches.
- Provision of privacy in bathroom and shower areas with visual barriers, shower curtains, etc.
- Resources that will be provided for disabled (hearing impaired, visually impaired, cognitive impaired and physical impaired) individuals to receive information regarding the reporting mechanisms for sexual assault
- Facility response plan to allegation of sexually abuse/assault, either at the facility or at another facility. This shall include notification/inquiry made to the facility where the alleged abuse occurred.
- Designation of hospital for prisoner forensic exam upon claims of sexual assault.
- Provision of mental health services would be offered to a victim of sexual assault (either through appointment with local MH center, onsite practitioner, or volunteer).

BJG Guideline: Unit must report instances of sexual abuse, assault, and harassment, involving any DOC inmate to DPS&C Headquarters within 24 hours of the claim being made.



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RENÉ THIBODEAUX
SHERIFF AND
EX OFFICIO TAX COLLECTOR

POLICY:

It is the policy of the Pointe Coupee Detention Center that provide for the prevention, detection, response, reporting and investigating of all alleged and substantiated sexual assaults.

PURPOSE:

To prevent sexual assault and sexual misconduct by staff, civilians and offenders.

PROCEDURE:

1. Security will receive training on PREA (Prison Rape Elimination Act).
2. There is a need to protect offenders from violence of all kinds (sexual, physical, and psychological) while in our custody.
3. Any sexual assault or sexual allegations must be reported to the warden, whom will make a preliminary investigation of this matter, and if need be call in the Criminal Investigation Division of the Sheriff's Office for a more complete investigation.
4. There will be no consensual sex in a custodial relationship between staff and offenders.
5. Any sexual assault, sexual misconduct or sexual coercion between staff, civilians and offenders is inconsistent with Professional Ethical Principles and Department Regulations.
6. Any sexual assaults involving DOC offenders must be reported to La. Dept. of Corrections, Chief of Operations at (225) 342-1330.

Warden 11-6-23

An Equal Opportunity Employer

CC-1